



Republic of Namibia
OFFICE OF THE PRIME MINISTER

Name of Public Entity: Office of the Prime Minister - Annual Procurement Plan					Financial Period: 2025/2026 FY			
KINDLY REFER TO THE POP-UP COMMENT UNDER EACH HEADING AND GUIDING NOTES FOR HINTS ON HOW THIS TEMPLATE SHOULD BE POPULATED								
Procurement No. (e.g. 1,2,3...)	Description of Procurement (include lots if applicable)	Quantity	Procurement Category	Is the procurement reserved in terms of the Code of Good Practice?	Procurement Method	Estimated Value (N\$)	Scheduled Date for Invitation of Bids	Reason for deviating from the default method (where applicable)
	PRIME MINISTER'S BUREAU (PMB)							
1	Provision of Air Tickets for the Prime Minister Bureau	various	G	Yes	RB	4 090 000	April 2025 to March 2026	Is not practical for the procurement in question
2	Procurement of Office Computers	2	G	yes	RFQ	30 000	2025/07/01	Is too costly to apply given the value of the procurement
3	Mobile printers	4	G	yes	RFQ	30, 000,00	2025/07/01	Is too costly to apply given the value of the procurement
4	Mobile internet devices	5	G	Yes	RFQ	20, 000,00	2025/06/01	Is too costly to apply given the value of the procurement
5	Laptops,	10	G	Yes	RFQ	500 000	2025/07/01	Is not practical for the procurement in question
6	meeting recorders	2	G	Yes	RFQ	5 000	2025/07/01	Is too costly to apply given the value of the procurement
7	Desktop all in one printers	6	G	Yes	RFQ	120 000	2025/07/01	Is not practical for the procurement in question
8	Camera	2	G	Yes	RFQ	100 000	2025/07/01	Is not practical for the procurement in question
9	Tripod	2	G	Yes	RFQ	5 000	2025/07/01	Is too costly to apply given the value of the procurement
10	External hard drives	10	G	Yes	RFQ	100,00	2025/07/01	Is too costly to apply given the value of the procurement
11	New flag poles for the boardrooms and flags	4	G	Yes	RFQ	20 000	2025/06/01	Is too costly to apply given the value of the procurement
12	Small desk flags	2	G	Yes	RFQ	5 000	2025/06/01	Is too costly to apply given the value of the procurement
13	Team building for Staff in PMB		NCS	Yes	RFQ	300 000,00	to be determined	Is not practical for the procurement in question

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14	Procurement from Ex-Gratia	various	G	Yes	RFQ	106 000,00	to be determined	Is not practical for the procurement in question
15	Office Refreshment	various	G	Yes	IQ	52 000,00	01 April 2025 to 31 March 2026	Is too costly to apply given the value of the procurement
16	Entertainment/Corporate Gifts	various	G	Yes	IQ	50 000,00	01 April 2025 to 31 March 2026	Is too costly to apply given the value of the procurement
17	Personal Development for Staff in PMB (Training)		NCS	Yes	RFQ	500 000,00	to be determined	Is not practical for the procurement in question
	TOTAL PMB:					5 883 000		
	DISASTER RISK MANAGEMENT							
1	Laptops	15	G	Yes	ONB	\$ 300 000,00	Jul-25	
2	Desktop Computers	10	G	Yes	ONB	\$ 150 000,00	Jul-25	
3	Trailer Trucks	2	G	Yes	RB	\$ 8 000 000,00	June-Dec 2025	Is not practical for the procurement in question
4	Provision of Disaster food relief - MAHANGU/MAIZE MEAL	Various	G	Yes	RB	\$ 80 000 000,00	April - June 2025	Is not practical for the procurement in question
5	Provision of Disaster food relief - COOKING OIL	Various	G	Yes	RB	\$ 40 000 000,00	April - June 2025	Is not practical for the procurement in question
6	Provision of Disaster food relief - TINNED FISH	Various	G	Yes	RB	\$ 40 000 000,00	April - June 2025	Is not practical for the procurement in question
7	Provision of Disaster food relief - SOYA MINCE	Various	G	Yes	RB	\$ 5 000 000,00	When a need arise	Is not practical for the procurement in question
8	Provision of Disaster Relief Non Food Items	Various	G	Yes	RB	\$ 10 000 000,00	April - June 2025	Is not practical for the procurement in question
9	Provision of Disaster food relief - MEAT	Various	G	Yes	EPE	\$ 25 000 000,00	April - June 2025	using a Public Entity
10	Terminal Review of the National Strategy for Mainstreaming DRR and CCA into developmental planning	1	NCS	Yes	RFQ	\$ 200 000,00	June/July 2025	Is not practical for the procurement in question
11	Rolling out of the Awareness and Communication Strategy to all regions, in collaboration with the MICT	Various	NCS	Yes	RFQ	\$ 350 000,00	Aug 2025	Is not practical for the procurement in question
12	Develop tailored DRM Training Manuals with NIPAM	1	NCS	Yes	EPE	\$ 100 000,00	May/June/July 2025	using a Public Entity
13	Commemoration of International Day for Disaster Risk Reduction	1	NCS	Yes	RFQ	\$ 250 000,00	Oct-25	Is not practical for the procurement in question
14	Renovation of the EOC	1	W	Yes	RFQ	\$ 3 000 000,00	2025/08/01	Is not practical for the procurement in question

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15	Launch of the National integrated early warning system(NIEWS) for Food Security	1	NCS	Yes	RFQ	\$ 50 000,00	June/July 2025	Is too costly to apply given the value of the procurement
16	Implementation of the Voucher Based Model on Commodity and Beneficiary Management Information System (CBMIS)	Various	NCS	Yes	RFQ	\$ 600 000,00	April 2025 to June 2025	Is not practical for the procurement in question
17	Drought programme monitoring	1	NCS	Yes	RFQ	\$ 200 000,00	April 2025 to March 2026	Is not practical for the procurement in question
18	2011 National Disaster Risk Management Plan review	1	NCS	Yes	RFQ	\$ 240 000,00	Jan-26	Is not practical for the procurement in question
19	Reviews for Omusati, Oshikoto, and //Karas Regional Multi Hazard Contingency Plans	1	NCS	Yes	RFQ	\$ 300 000,00	April 2025 to March 2026	Is not practical for the procurement in question
20	Disaster Programmes monitoring	1	NCS	Yes	RFQ	\$ 300 000,00	April 2025 to March 2026	Is not practical for the procurement in question
21	Procurement of various flight tickets	Various	G	Yes	RFQ	\$ 1 470 000,00	When a need arise	Is too costly to apply given the value of the procurement
22	Heavy duty Paper shredder Machine	1	G	Yes	RFQ	\$ 40 000,00	Jun-25	Is too costly to apply given the value of the procurement
23	Big Tender Boxes	2	G	Yes	RFP	\$ 70 000,00	Jun-25	Is too costly to apply given the value of the procurement
24	Jump starter cable for heavy duty Vehicles	1	G	Yes	RFQ	\$ 2 000,00	Jun-25	Is too costly to apply given the value of the procurement
25	White Magic Board (notice board)	2	G	Yes	RFQ	\$ 500,00	Jun-25	Is too costly to apply given the value of the procurement
26	Vacuum cleaner	2	G	Yes	RFQ	\$ 7 000,00	Jun-25	Is too costly to apply given the value of the procurement
27	Renewal of disc license	13	G	Yes	RFQ	\$ 250 000,00	April 2025 -March 2026	Is not practical for the procurement in question
28	Maintenances of vehicles and Fuel expenses	13	NCS	Yes	RFQ	\$ 7 000 000,00	2025-26fy	Is not practical for the procurement in question
29	Bulbs and holders for DDRM Building	20	G	Yes	RFQ	\$ 5 000,00	Jun-25	Is too costly to apply given the value of the procurement
30	repairs water pipes	Various	W	Yes	DP	\$ 200 000,00	01-Jul-25	Is not practical for the procurement in question
31	Arch Files	600	G	Yes	RFQ	\$ 20 000,00	Jun-25	Is too costly to apply given the value of the procurement

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32	Storage boxes	500	G	Yes	RFQ	\$ 20 000,00	Jun-25	Is too costly to apply given the value of the procurement
33	Protective clothes	50	G	Yes	RFQ	\$ 50 000,00	Jun-25	Is too costly to apply given the value of the procurement
34	Tent Spray	1060	G	Yes	RFQ	\$ 30 000,00	Jun-25	Is too costly to apply given the value of the procurement
35	Servicing of Pallet Jack	3	NCS	Yes	RFQ	\$ 20 000,00	Jun-25	Is too costly to apply given the value of the procurement
36	Plastic Strap & closed seals	10	G	Yes	IQ	\$ 10 000,00	Jun-25	Is too costly to apply given the value of the procurement
37	Fumigation of the warehouse	Various	NCS	Yes	RFQ	\$ 60 000,00	Jun-25	Is too costly to apply given the value of the procurement
38	Big Calculators	10	G	Yes	RFQ	\$ 9 000,00	Jun-25	Is too costly to apply given the value of the procurement
39	Permanent Markers	100	G	Yes	IQ	\$ 2 500,00	Jun-25	Is too costly to apply given the value of the procurement
40	Small Staplers	10	G	Yes	IQ	\$ 10 000,00	Jun-25	Is too costly to apply given the value of the procurement
41	Staple Pins	100	G	Yes	IQ	\$ 5 000,00	Jun-25	Is too costly to apply given the value of the procurement
42	Colour Plastic Stickers- plain	100	G	Yes	IQ	\$ 5 000,00	Jun-25	Is too costly to apply given the value of the procurement
43	Plastic Arch Files	300	G	Yes	RFQ	\$ 20 000,00	Jun-25	Is too costly to apply given the value of the procurement
44	File Dividers	300	G	Yes	IQ	\$ 5 000,00	Jun-25	Is too costly to apply given the value of the procurement
45	Letter Trays	10	G	Yes	IQ	\$ 10 000,00	Jun-25	Is too costly to apply given the value of the procurement
46	Landline handsets	10	G	Yes	RFQ	\$ 20 000,00	Jun-25	Is too costly to apply given the value of the procurement
47	Cartridges assorted	100	G	Yes	RFQ	\$ 100 000,00	Jun-25	Is too costly to apply given the value of the procurement
48	Pen assorted	500	G	Yes	IQ	\$ 5 000,00	Jun-25	Is too costly to apply given the value of the procurement
49	Mineral Water and refreshment for the office meetings	Various	G	Yes	IQ	\$ 70 000,00	Jun-25	Is too costly to apply given the value of the procurement
50	Swivel Chairs	6	G	Yes	RB	\$ 60 000,00	Jun-25	Is too costly to apply given the value of the procurement

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51	Visitors Chairs	6	G	Yes	RB	\$ 60 000,00	Jun-25	Is too costly to apply given the value of the procurement
52	Intermediate Excel Training	Various	NCS	Yes	RFQ	\$ 20 000,00	Sept-24	Is too costly to apply given the value of the procurement
53	Advanced Excel Training	Various	NCS	Yes	RFQ	\$ 30 000,00	Oct-24	Is too costly to apply given the value of the procurement
54	Pallet Jacks	30	G	Yes	RFQ	\$ 130 000,00	Aug-25	Is too costly to apply given the value of the procurement
55	Sewing machines	14	G	Yes	RFQ	\$ 100 000,00	Aug-25	Is too costly to apply given the value of the procurement
56	Forklifts	2	G	Yes	RB	\$ 600 000,00	2025-26F/Y	Is not practical for the procurement in question
57	Treated Mosquito nets	10000	G	Yes	RFQ	\$ 3 000 000,00	Oct-25	Is too costly to apply given the value of the procurement
58	Hoover Boats	6		Yes	RFQ	\$ 1 000 000,00	Oct-25	Is too costly to apply given the value of the procurement
59	Mobile toilets (Plastic)	150			RFQ	\$ 750 000,00	Aug-25	Is too costly to apply given the value of the procurement
60	Mobile Free standing urinal for men	100			RFQ	\$ 400 000,00	Aug-25	Is too costly to apply given the value of the procurement
61	Revamping of the DDRM Board Room	1	NCS	Yes	RFQ	\$ 758 927,30	Aug-25	Is not practical for the procurement in question
	TOTAL DDRM					\$ 230 464 927,30		
	DEPT. ADMINISTRATION AND IT MANAGEMENT							
1	Sealing of Constitution room Roof, Replace detaching Tiles at main entrance balcon and painting the balcon roof	various	W		RB	500 000,00	2025/07/01	Is not practical for the procurement in question
2	Ronovation of Saffier Street No.18	1	W		RFQ	800 000,00	2025/09/01	Is not practical for the procurement in question
3	Renovation and cleaning of Mahen Street No.4, Hockland Park	1	W		RFQ	450 000,00	2025/09/01	Is not practical for the procurement in question
4	Progress renovation of Swakopmund Hous 1	1	W		RB	4 600 000,00	In progress	Is not practical for the procurement in question
5	Purchasing of Telecom Pincode System	various	NCS	Yes	RB	500 000,00	2025/08/01	Is not practical for the procurement in question

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6	Cleaning of outside Office Surrounding	1	NCS	Yes	RFQ	100 000,00	2025/07/01	Is not practical for the procurement in question
7	Spying and Pesticides Control (Fumigation)	1	NCS	Yes	RFQ	100 000,00	2025/06/01	Is not practical for the procurement in question
8	Refurbish of Road and Pot holes at OPM surrounding	1	W	Yes	RFQ	1 000 000,00	2025/07/01	Is not practical for the procurement in question
9	Fixing of Roof holes at the main building	various	W	Yes	RB	350 000,00	2025/07/01	Is not practical for the procurement in question
10	Repairing of Motor Gates at DDRM	1	NCS	Yes	RFQ	200 000,00	2025/07/01	Is not practical for the procurement in question
11	Repairing of Boundary Wall at DDRM	1	W	Yes	ONB	500 000,00	2025/08/01	Is not practical for the procurement in question
12	Replacing of inside office doors at Alexander Forbes Building	1	NCS	Yes	RFQ	100 000,00	2025/07/01	Is not practical for the procurement in question
13	Procurement of GRN vehicles for PM and Office	various	G	No	RB	10,000,000,00	2025/07/01	Is not practical for the procurement in question
14	Procurement of Telephone handsets	various	G	Yes	EPE	400, 000,00	2025/07/01	Using a Public Entity
15	Transportation services(hiring of trucks) of retired staff members	various	NCS	Yes	RFQ	100 000,00	2025-2026	Is not practical for the procurement in question
16	Hiring of private Combies and vehicles for official use when no combies/vehicles at Government Garage	various	NCS	Yes	RB	500 000	2025/05/01	Is not practical for the procurement in question
17	Utilities	various	G	Yes	EPE	8 500 000,00	2025-2026	Using a public entity
18	Provision for Air Tickets	various	G	Yes	RB	1 109 000	01/05/2025 - 31/03/2026	Is not practical for the procurement in question
19	TV/DSTV subscription	various	NCS	Yes	DP	100 000	2025/04/01	Is not practical for the procurement in question
20	Newspapers for the period of 12 months from local newspapers	various	G	Yes	RB	30 000	2025/04/01	Is too costly to apply given the value of the procurement
21	Purchasing of photocopy papers	various	G	Yes	EPE	170 000	2025/05/01	Using a public entity
22	Purchasing of various cleaning materials for the office	various	G	Yes	RFQ	600 000	2025/06/01	Is not practical for the procurement in question
23	USB flash drives (32 GB)	100	G	No	RFQ	20 000	2025/07/01	Is too costly to apply given the value of the procurement
24	Purchasing of office stationaries and cartridges and various computer suppliers	various	G	Yes	RFQ	1 000 000	2025/07/01	Is not practical for the procurement in question
25	Heavy Duty Shredders for the office	5	G	No	RB	14000	2025/06/01	Small value

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26	Purchasing of uniforms for cleaners, labourers, and Registry staffs	various	G	Yes	EPE	10 000	2025/07/01	Using a public entity
27	Purchasing of general office suppliers, such as bulbs, rocks, and key holders etc	various	G	No	RFQ	250 000	2025/07/01	Is not practical for the procurement in question
28	Refuse Removal contract renewal	various	NCS	Yes	ONB	130 000	2025/08/01	
29	photocopier rental for the period of 36 months	6	NCS	No	ONB	2 100 000	2025/06/01	
30	speakers, airconditioners and lights at the Second floor Boardroom, Finance	various	G	No	RFQ	20 000	2025/06/01	Is too costly to apply given the value of the procurement
31	Microwaves for Finance, Procurement and Registry	3	G	No	IQ	3800,00	2025/07/01	Small value
32	Refreshments, platters and snacks for Interviews, Committees, office meetings and labourers when engaging on heavy duties	various	NCS	Yes	IQ	80 000	2025/04/01	Is too costly to apply given the value of the procurement
33	Advertisement services and (Bids, jobs and events) on the local newspapers	various	NCS	Yes	RB	150 000	2025/05/01	Is not practical for the procurement in question
34	Purchasing of office furniture for Administration staff	various	G	Yes	RB	400 000	2025/07/01	Is not practical for the procurement in question
35	Purchasing of office IT Equipment for the office (Laptops, computers, and Printers)	various	G	No	ONB	1 500 000	2025/07/01	
36	Short training and courses (stocktaking, procurement and excel for staff members (venues and trainees fees	various	NCS	Yes	RB	120000	2025/07/01	Is not practical for the procurement in question
	TOTAL					26 003 000,00		
	Development Budget:							
37	Feasibility study for the renovation of OPM HQ	1	CS	Yes	RFP	500 000	2025/07/01	Is not practical for the procurement in question
	INTERNAL AUDIT							
1	Training: Root cause identification	1	NCS	Yes	IQ	7 400	2025/06/01	Is too costly to apply given the value of the procurement
2	Training: Data Analytics	1	NCS	Yes	IQ	11 000	2025/07/01	Is too costly to apply given the value of the procurement
3	African Federation of Institutes of Internal Auditors (AFIIA) Conference 2025	1	NCS	Yes	DP	30 000	2025/09/01	Is not practical for the procurement in question



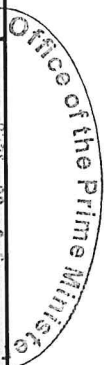
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	TOTAL					48 400		
	SUBDIVISION: SECURITY RISK MANAGEMENT SERVICES							
1	Training on Hikvision Security Systems and maintenance	1	NCS	Yes	DP	20 000	2025/06/01	Supplier of the system, will conduct the training
2	Replacement or upgrading of the existing fire suppression system at OPM Offices (OPM head office, DDRM, DPSEG)	1	NCS	Yes	RFQ	500 000	2025/06/01	Is not practical for the procurement in question
3	Maintenance plan for office of the Prime Minister (OPM head office, DDRM, DPSEG and Alexander Forbes OPM) Security infrastructures, including Parking at OPM Head Office.	1	NCS	Yes	RB	2 700 000	2025/08/01	Is not practical for the procurement in question
	TOTAL					3 220 000		
	Division: Policy and Programme Coordination							
1	Procurement of goods and/or services to support implementation of Food and Nutrition Security interventions projects. This include procurement of agricultural inputs, nutrition supplies, campaigns materials and workshops materials to strengthen food systems and improve nutritional outcomes.	various	G	Yes	RFQ	400 000	2025/05/01	Is not practical for the procurement in question
2	Coordination and implementation of activities supporting the National Equitable Economic Empowerment Bill, including venue hire for stakeholder workshops, publication of notices, development of aligned regulations, and preparation of a generic implementation scorecard.	various	Yes	Yes	RB	400 000	2025/06/01	Is not practical for the procurement in question

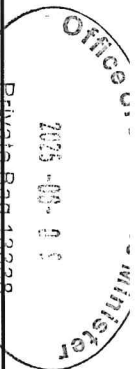
Procurement No. (e.g. MIND/1,2,3...)	Description of Procurement (include lots, if applicable)	Quantity	Procurement Category	Is the procurement reserved in terms of the Code of Good Practice?	Procurement Method	Estimated Value (N\$)	Scheduled Date for Invitation of Bids	Reason for deviating from the default method (where applicable)
3	Coordination and implementation of gender-related activities under Cluster 5 and within the Office of the Prime Minister which will include: Organizing workshops on the revised reporting matrix for Cluster 5 (Gender, Governance, Peace and Security, and Disaster Management), chaired by the Office of the Prime Minister.							
	Organizing and securing venues for training sessions on GRB and Gender Mainstreaming for the focal points within the Office of the Prime Minister. (Venue and catering services)	various	NCS	Yes	RB	100 000	2025/06/01	Is not practical for the procurement in question
	TOTAL					900 000		
	ED's OFFICE							
1	Innovation workshop, venue and catering services	1	NCS	Yes	RFP	120 000	2025/06/01	Is not practical for the procurement in question
2	Printing of the customer service charter brochures and Institutional booklet	1 000	NCS	Yes	RFQ	150 000	2025/08/01	Is not practical for the procurement in question
3	Annual Report Printing 2024/2025	250	NCS	Yes	RFQ	70 000	2025/08/01	Is too costly to apply given the value of the procurement
4	Printing of Highlevel Office Banners, Wallbanners and Gazebos	various	G	Yes	RB	120 000	2025/06/01	Is not practical for the procurement in question
5	Printing of promotional materials, Trade Fairs & Career Fairs x 6	500	NCS	Yes	RFQ	185 000	2025/07/01	Is not practical for the procurement in question
6	Printing of the Corporate Materials for PM, DPM and EDs	500	G	Yes	RB	150 000	2025/06/01	Is not practical for the procurement in question
7	Printing of OPM Communication Strategy	250	NCS	Yes	RFQ	50 000	2025/07/01	Is too costly to apply given the value of the procurement
8	Procurement of Improved Live Streaming Equipment, Carrying Cases	1	G	Yes	RFQ	260 000	2025/06/01	Is not practical for the procurement in question
9	OPM PA System, Teleprompter and Podium	3	G	Yes	RFQ	250 000	2025/06/01	Is not practical for the procurement in question
	TOTAL					1 355 000		
	Training and Learning Development							

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1	Induction Programme (Venue, meals, refreshments, stationeries)	2	NCS	Yes	EPE	80 000	2025/06/01	Is not practical for the procurement in question
	Office Stationeries:							
2	Flipchart paperbond and a stand	1 pack	G	Yes	IQ	1 300	2025/05/01	Is too costly to apply given the value of the procurement
3	Blackpens	80	G	Yes	IQ	800	2025/05/01	Is too costly to apply given the value of the procurement
4	Notepads (Small ones)	200	G	Yes	IQ	4 000.00	2025/05/01	Is too costly to apply given the value of the procurement
5	USB flash drives (16 GB)	10	G	No	IQ	1 500.00	2025/05/01	Is too costly to apply given the value of the procurement
6	Markers (different colours: red, blue, black, green)	5 each	G	Yes	IQ	720	2025/05/01	Is too costly to apply given the value of the procurement
7	Envelopes (A4 size)	100	G	Yes	EPE	1 500.00	2025/05/01	Is too costly to apply given the value of the procurement
8	Overheard projector	1	G	No	ONB	4500	2025/06/01	
9	Qualifying Trainings for staff members		NCS	Yes	EPE	200000	2025/05/01	Is not practical for the procurement in question
10	Refreshments for Office meetings (water and sweets)	various	G	Yes	IQ	1000	2025/05/01	Is too costly to apply given the value of the procurement
	TOTAL					288 320		
	DIR. PUBLIC SERVICE INNOVATION AND REFORMS							
1	Provision for Air Tickets	various	G	Yes	RB	1 006 000	2025-26	Is not practical for the procurement in question
	One Stop Service Centre							
2	Consultation Fee For the development of the OSSC framework(Consultancy fee, flight ticket, accommodation)	1	NCS	Yes	RB	150000	2025/06/01	Is too costly to apply given the value of the procurement
3	OSSC: Conduct the Stakeholder consultations (Conference facilities)	4	NCS	Yes	RB	125000	2025/07/01	Is too costly to apply given the value of the procurement
4	OSSC: Conduct the stakeholder validation workshop (Conference facility)	1	NCS	Yes	RB	100000	2025/08/01	Is too costly to apply given value of the procurement
	Government Communication System							
5	Conduct workshop with DPI (Customer Service Charter Unit) RCs and OMAs	2	NCS	Yes	RB	75000	2025/06/01	Is not practical for the procurement in question

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6	Capacity Buildings for GCS focal persons (Conference facilities) RCs and OMAs	4	NCS	Yes	RB	10000	2025/05/01	Is not practical for the procurement in question
7	Innovation Consultation for Management (OMAs, RCs,SOEs & LAs)							
7	Workshops for Innovation committee members (including toolkits supplies) OMAs, RCs,SOEs & LAs	6	NCS	Yes	RB	100 000	2025-26	Is not practical for the procurement in question
8	Public Sector Innovation Newsletter (launch, publication and printing)	1	NCS	Yes	RFQ	50 000	2025/06/01	Is too costly to apply, given the value of the procurement
9	Public Sector Innovation Conference	1	NCS	Yes	RB	300 000	2025/08/01	Is not practical for the procurement in question
10	Public Sector Innovation Awards	1	NCS	Yes	RB	300 000	2025/07/01	Is not practical for the procurement in question
11	Draft guidelines for Executives	1	NCS	Yes	RB	100 000	2025/09/01	Is not practical for the procurement in question
12	Review innovation toolkit	1	NCS	Yes	DP	50 000	2025/09/01	Is not practical for the procurement in question
13	Capacity Buildings international visits	2	NCS	Yes	RB	100 000	2025/07/01	Is not practical for the procurement in question
14	Citizen Engagement Launch the CSS report (Venue, refreshment, promotional materials and printing)	1	NCS	Yes	RB	200 000	2025/08/01	Is not practical for the procurement in question
15	Public Awareness and engagement campaign (media and promotional materials)	4	NCS	Yes	RFQ	150 000	2025/06/01	Is too costly to apply, given the value of the procurement
16	Stakeholders engagement (Draft the Remedial Action Plan) Venue, refreshment, promotional materials and printing	3	NCS	Yes	RFQ	150 000	2025/05/01	Is too costly to apply, given the value of the procurement
17	Monitoring and evaluation: Capacity building international best practices (Venue and refreshment)	2	NCS	Yes	RB	150 000	2025/09/01	Is not practical for the procurement in question
18	Knowledge Management							
19	Develop a Knowledge Management toolkit	1	NCS	Yes	RB	50 000	2025/10/01	Is too costly to apply, given the value of the procurement



Procurement No. (e.g. 1,2,3...)	Description of Procurement (include date, page No, 150088 if applicable) (Addnook, Narmbia)	Quantity	Procurement Category	Is the procurement reserved in terms of the Code of Good Practice?	Procurement Method	Estimated Value (NS)	Scheduled Date for Invitation of Bids	Reason for deviating from the default method (where applicable)
20	Design and Print the Public Sector Knowledge Management Policy (PSKMP)	1	NCS	Yes	RFQ	100 000	2025/07/01	Is too costly to apply, given the value of the procurement
21	Launch the PSKMP and toolkit (Venue, refreshment, promotional materials and printing)	1	NCS	Yes	RFQ	200 000	2025/08/01	Is too costly to apply, given the value of the procurement
22	Settlement of consultancy fees to NIPAM	1	NCS	Yes	EP	175 000	2025/07/01	Is not practical for the procurement in question
23	Public Awareness of the PSKMP and toolkit	4	NCS	Yes	RB	200 000	2025/09/01	Is not practical for the procurement in question
24	Capacity building international visits	1	NCS	Yes	RB	150 000	2025/08/01	Is not practical for the procurement in question
	Re-energising workshop							
25	Team retreat for Annual Planning	1	NCS	Yes	RFP	90 000	2025/05/01	Is too costly to apply, given the value of the procurement
	Administrative expenditures							
26	Stationaries	various	G	Yes	RFQ	30 000	2025-26	Is too costly to apply, given the value of the procurement
27	Crockery	various	G	Yes	IQ	10 000	2025/06/01	Is too costly to apply, given the value of the procurement
28	Promotional Materials (Corporate gifts)	various	G	Yes	RFQ	20 000	2025/06/01	Is too costly to apply, given the value of the procurement
	TOTAL DPSIR					4 341 000		
	DEPT. PUBLIC SERVICE COMMISSION							
1	Provision for Air Tickets	various	G	Yes	RB	1 356 000	2025-2026	Is not practical for the procurement in question
2	Printing of PSC Annual Report 2022/2023	300	NCS	Yes	RFQ	75 000	2025/08/01	Is too costly to apply, given the value of the procurement
3	Printing of PSC Annual Report 2023/2024	300	NCS	Yes	RFQ	75 000	2025/08/01	Is too costly to apply, given the value of the procurement
4	Printing of PSC Annual Report 2024/2025	300	NCS	Yes	RFQ	100 000	2025/08/01	Is too costly to apply, given the value of the procurement
5	PSC News Letter (Public Servant)	100	NCS	Yes	RFQ	50 000	2025/07/31	Is too costly to apply, given the value of the procurement
6	Capacity Building (Commissioners)	7		Yes	DP	150 000	01/04/2025 - 30/11/2025	Is not practical for the procurement in question



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Procurement No. (e.g. 1,2,3...)	Description of Procurement (include lots if applicable)	Quantity	Procurement Category	Is the procurement reserved in terms of the Code of Good Practice?	Procurement Method	Estimated Value (N\$)	Scheduled Date for Invitation of Bids	Reason for deviating from the default method (where applicable)
7	Training programme (business writing skills, advance presentation skills, analytical skills, data analysis skills, emotional intelligence, Industrial Relations and excel, Human resources Audit Methodologies)	40	NCS	Yes	EPE	500 000	01/05/2025 - 30/11/2025	Is not practical for the procurement in question
8	HR forum (1 x per year)	1	NCS	Yes	RFQ	250 000	2025/09/01	Is not practical for the procurement in question
9	Corporate gifts (Commissioners)	100	G	Yes	RFQ	150 000	2025/05/01	Is not practical for the procurement in question
10	Office refreshment (commissioners, DED and Director)	Various	G	Yes	IQ	50 000	01/05/2025 - 31/01/2026	Is too costly to apply, given the value of the procurement
11	Small Fridges (Management)	5	G	No	RB	50 000	2025/07/01	Is too costly to apply, given the value of the procurement
12	Laptops	15	G	No	ONB	200 000	2025/07/01	Is too costly to apply, given the value of the procurement
13	Cameras for desktop computers	5	G	No	IQ	5 000	2025/07/01	Is too costly to apply, given the value of the procurement
14	Branding, Promotional and Publicity Materials (Information Desk) & Corporate attire for staff	Various	NCS		RB	400 000	2025/06/01	Is not practical for the procurement in question
15	Projector for PSCS (moden)	1	G	No	ONB	30 000	2025/09/01	Is not practical for the procurement in question
16	Office furniture (Chairperson) & 3 Couches for Commissioners Office	1	G	Yes	RB	500 000	2025/10/01	Is not practical for the procurement in question
17	Office furniture: Tables & Foot rest (All Chiefs PSCS)	34	G	Yes	RB	300 000	2025/10/01	Is not practical for the procurement in question
18	Office furniture (Couches -DED-Director)	6	G	Yes	RB	250 000	2025/10/01	Is not practical for the procurement in question
19	SADC PSC Forum	1	NCS	Yes	RB	2 000 000	2025/08/01	Is not practical for the procurement in question
20	Transport (rental for commissioners visits and HR Audits)	10	NCS	Yes	RB	800 000	01/05/2025 - 28/02/2026	Is not practical for the procurement in question
21	PSC retreat (Bosheraad)	1	NCS	Yes	RFQ	1 500 000	2025/06/30	Is not practical for the procurement in question
	TOTAL PSCS					7 360 000		
	DEPT. PUBLIC SERVICE E-GOVERNANCE MANAGEMENT							
1	Provision for Air Tickets	various	G	Yes	OIB (INT)	1 191 000	2025-2026	Is not practical for the procurement in question

Office
2025-08-01
Minister

Private Bag 13338

Procurement No. (e.g. 1,2,3...)	Description of Procurement (include lots if applicable)	Quantity	Procurement Category	Is the procurement reserved in terms of the Code of Good Practice?	Procurement Method	Estimated Value (N\$)	Scheduled Date for Invitation of Bids	Reason for deviating from the default method (where applicable)
2	Consultancy for e-Government Policy Implementation and Review and workshops	1	W	Yes	DP	1 000 000,00	2025/08/01	Sole Supplier
3	ICT capacity building Programme: ITIL 4 Training & Certification 3 Modules for DPSEGM - 20 Staff	20	NCS	Yes	DP	1 260 000,00	2025/05/01	Sole Supplier
4	ICT capacity building Programme: Project Management Training and Certification Modules for DPSEGM - 15 Staff	15	NCS	Yes	DP	500 000,00	2025/05/01	Sole Supplier
5	ICT capacity building Programme: Audit Training and Certification Modules for DPSEGM - 6 Staff	6	NCS	Yes	DP	300 000,00	2025/05/01	Sole Supplier
6	Digital and Pull-up Banners and Promotional Material for e-Government Awareness	6	G	Yes	RFQ	60 000,00	2025/05/01	Is too costly to apply, given the value of the procurement
7	PSCOIT Workshops (Website Standards adoption, Service catalogue adoption, NAM-X etc.)	4	NCS	Yes	RFQ	120 000,00	2025/05/01	Is not practical for the procurement in question
8	System Development Capacity Workshop	1	NCS	Yes	RFQ	120 000,00	2025/06/01	Is not practical for the procurement in question
9	Microsoft Professional Project Management Licences	15	NCS	No	RFQ	70 000,00	2025/05/01	Is too costly to apply, given the value of the procurement
10	Develop Public Sector Cloud Strategy/Policy (Feasibility/Workshops)	4	NCS	Yes	RFQ	120 000,00	2025/05/01	Is not practical for the procurement in question
11	e-Government Policy (2005) Review (Consultancy/Feasibility/Workshops)	4	NCS	Yes	DP	1 500 000,00	2025/05/01	Sole Supplier
12	IT Policy (2017) Review (Feasibility/Workshops)	4	CS	No	RFQ	240 000,00	2025/06/01	Is not practical for the procurement in question
13	Develop Standards and Common Design Framework (Feasibility/Consultancy/Workshops)	4	CS	No	RFQ	120 000,00	2025/08/01	Is not practical for the procurement in question
14	Develop Data Governance Basic Framework (Feasibility/Workshops)	4	CS	Yes	RFQ	120 000,00	2025/05/01	Is not practical for the procurement in question
15	Government Service Portal Development Study/ Visit/Consultancy/Workshops)	2	CS	No	RFQ	400 000,00	2025/08/01	Is too costly to apply, given the value of the procurement

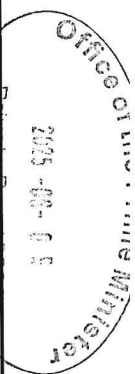
Procurement No. (e.g. 1,2,3...)	Description of Procurement (include lots if applicable)	Quantity	Procurement Category	Is the procurement reserved in terms of the Code of Good Practice?	Procurement Method	Estimated Value (NS)	Scheduled Date for Invitation of Bids	Reason for deviating from the default method (where applicable)
16	IT Systems and Cybersecurity Assessment for OMAs/RCS (Regional Visits)	13	NCS	Yes	RFQ	100 000,00	2025/05/01	Is not practical for the procurement in question
17	Office Accommodation - Partitioning	1	W	Yes	ONB	700 000,00	2025/05/01	
18	EDRMS Software License	1	NCS	Yes	DP	8 000 000,00	2025/05/01	Sole Supplier
19	CYBERNETICA AS Software License	1	NCS	Yes	DP	2 520 000,00	2025/06/01	Sole Supplier
20	OFFICE 365 Enterprise Subscription 2025/2026	400	G	Yes	ONB	1 200 000,00	2025/07/01	
21	Tape library and tape cartridges	1	G	Yes	ONB	675 000,00	2025/07/01	
22	Replacement of routers in GOP area OMAs with firewalls	6	G	Yes	ONB	8 000 000,00	2025/07/01	
23	Endpoint Antivirus licenses Extension: Ant 50	50	G	Yes	ONB	250 000,00	2025/07/01	
24	Data Center equipment maintenance	1	NCS	Yes	RFQ	1 400 000,00	2025/05/01	Is not practical for the procurement in question
25	Secure Socket Layer (SSL) Certificates Renewal: To protect government domains and hosted services	10	NCS	Yes	DP	150 000,00	2025/05/01	Sole Supplier
26	Cisco HyperFlex HCI support renewal	1	NCS	Yes	RFQ	2 000 000,00	2025/05/01	Is not practical for the procurement in question
27	UXP security module: New device and licenses	1	G	No	ONB	2 520 000,00	2025/10/01	
28	Internet resources: AFRINIC and Ondis annual payment	3	NCS	No	DP	120 000,00	2025/10/01	Sole Supplier
29	Boardroom Display Screen	1	G	No	ONB	125 000,00	2025/07/01	
30	Training Room refurbishment (Display Screen, Thin Client Computers, Electrical Cabling, Furniture)	1	G	No	ONB	500 000,00	2025/07/01	
31	Access switches(PoE) for the OPM Head Office	10	G	Yes	ONB	1 400 000,00	2025/07/01	
32	Improvement of the Email System	1	NCS	Yes	RFP	6 000 000,00	2025/07/01	Is not practical for the procurement in question
33	High End Laptops	27	G	No	ONB	1 350 000,00	2025/05/01	
34	Entry Level Laptops	10	G	No	ONB	250 000,00	2025/05/01	
35	Middle Level Laptops	18	G	No	ONB	562 500,00	2025/05/01	
36	Sophos Firewall license subscription renewal + support	2	NCS	Yes	ONB	5 500 000,00	2025/07/01	
38	Checkpoint Firewall license subscriptions + support renewal	2	CS	Yes	ONB	6 500 000,00	2025/07/01	

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Private Bag 13338

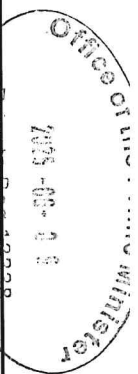
Procurement No. (e.g. 1,2,3...)	Description of Procurement (include lots if applicable)	Quantity	Procurement Category	Is the procurement reserved in terms of the Code of Good Practice?	Procurement Method	Estimated Value (N\$)	Scheduled Date for Invitation of Bids	Reason for deviating from the default method (where applicable)
39	Fibre Channel adapter for DR server connectivity to legacy NetApp infrastructure	1	G	Yes	RFQ	50 000,00	01/05/2025	Is too costly to apply, given the value of the procurement
40	Firewalls for OPM branches	5	G	Yes	ONB	1 100 000,00	01/05/2025	Is not practical for the procurement in question
41	Cyber Security Programme	1	NCS	Yes	RFQ	1 000 000,00	01/07/2025	Is not practical for the procurement in question
42	Windows 11 Professional licenses	100	G	Yes	ONB	500 000,00	01/07/2025	Is not practical for the procurement in question
43	Additional Hard drives for HCI environment	7	G	Yes	RFQ	350 000,00	01/05/2025	Is not practical for the procurement in question
44	Review of the Government WAN	1	NCS	Yes	DP	100 000,00	01/07/2025	Sole Supplier
45	Institutional Arrangements Policy (Structure Review)	1	CS	Yes	RFQ	120 000,00	01/10/2025	Is not practical for the procurement in question
46	ICT capacity building Programme: Ethical Hacking Training DPSEGM - 12 Staff	12	NCS	Yes	DP	600 000,00	01/10/2025	Sole Supplier
47	Office Refreshments	1	G	Yes	IQ	15 000,00	01/05/2025	Is too costly to apply, given the value of the procurement
48	Office furniture (Chairs and Table for new recruited staff)	10	G	Yes	RB	50 000,00	01/05/2025	Is too costly to apply, given the value of the procurement
49	Office furniture (BOARD Room Table)	1	G	Yes	RB	65 000,00	01/05/2025	Is too costly to apply, given the value of the procurement
50	360° AI-powered mobile conferencing system with panoramic video, omnidirectional microphones, and full-duplex speakerphones for immersive remote communication	2	G	No	RFQ	40 000,00	01/07/2025	Is too costly to apply, given the value of the procurement
	TOTAL DPSEGM					60 933 500,00		
	DEPT. CABINET SECRETARIAT							
1	Provision for Air Tickets	Various	G	Yes	RB	515 000,00	2025-2026	Is not practical for the procurement in question
2	Platters and fruits and refreshments	Various	NCS	Yes	DP	250 000,00	01-04/2025 - 31/03/2026	
3	Cleaning Material for Cabinet Meetings	Various	G	Yes	IQ	50 000,00	2025/05/01	Is too costly to apply, given the value of the procurement
4	Office Printers and 1 x zerox printer	7	G	No	ONB	150 000,00	2025/06/01	
5	stationeries and cartridges	various	G	Yes	RFQ	80 000,00	2025/06/01	Is too costly to apply, given the value of the procurement



Procurement No. (e.g. 1,2,3...)	Description of Procurement (include lots if applicable)	Quantity	Procurement Category	Is the procurement reserved in terms of the Code of Good Practice?	Procurement Method	Estimated Value (NS)	Scheduled Date for Invitation of Bids	Reason for deviating from the default method (where applicable)
6	Pocket WIFI for staff members based at the State House	5	G	No	IQ	12 000,00	2025/05/01	Is too costly to apply, given the value of the procurement
7	Cabinet Retreat July 2025	1	NCS	Yes	RFQ	250 000,00	05-Jun-25	Is not practical for the procurement in question
8	CLO's workshop (Venue, Materials)	1	NCS	Yes	RFQ	250 000,00	25-May-25	Is too costly to apply, given the value of the procurement
9	Roll-Out of Public Policy Analysis Toolkit/ e-Cabinet	1	NCS	Yes	DP	300 000	25-May-25	Is not practical for the procurement in question
10	Visitors Chairs and revolving with Armrest (Black) and revolving	12	G	Yes	RB	42 000	2025/06/01	Is too costly to apply, given the value of the procurement
11	Office table with drawers (Wooden)	2	G	Yes	RB	16 000	2025/06/01	Is too costly to apply, given the value of the procurement
12	Filing Cabinets (Wooden)	4	G	Yes	RB	26 000	2025/06/01	Is too costly to apply, given the value of the procurement
13	Laptops (4x Manager) 2 x below management, and 2 x desktop computers	8	G	No	ONB	190 000	2025/06/01	
	TOTAL CABINET SECRETARIAT					2 131 000		
	DEPT. PUBLIC SERVICE MANAGEMENT							
1	Provision for Air Tickets for the Department	various	G	Yes	RB	1 111 000,00	2025-2026	Is not practical for the procurement in question
	DED's Office							
1	Executive Chair	1	G	Yes	RB	7 000	Jul-25	Is too costly to apply, given the value of the procurement
2	Printers	2	G	No	ONB	13 000	Jul-25	
3	DPSM T-Shirts	104	G	Yes	RFQ	20 000	Jul-25	Is too costly to apply, given the value of the procurement
4	Hard Drivers	2	G	No	IQ	2 500	Jul-25	Is too costly to apply, given the value of the procurement
5	Refreshments	various	G	Yes	IQ	2 000	Jul-25	Is too costly to apply, given the value of the procurement
6								
	PERFORMANCE IMPROVEMENT							
1	Printing of PMS Policy Framework	1	NCS	Yes	RFQ	10 000,00	2025/07/01	Is too costly to apply, given the value of the procurement
2	Printing of African Service Charter	1	NCS	Yes	RFQ	50 000,00	2025/07/01	Is too costly to apply, given the value of the procurement
3	Refreshment and Mineral water	various	G	Yes	RFQ	35 000,00	2025/05/01	Is too costly to apply, given the value of the procurement

Procurement No. (e.g. 1,2,3...)	Private Bag 13338 Description of Procurement (include lots if applicable)	Quantity	Procurement Category	Is the procurement reserved in terms of the Code of Good Practice?	Procurement Method	Estimated Value (NS)	Scheduled Date for Invitation of Bids	Reason for deviating from the default method (where applicable)
4	Training workshop on PMS	8	NCS	Yes	RFQ	18000	2025/08/01	Is too costly to apply, given the value of the procurement
5	PMS Training of POBS	2	NCS	Yes	RFQ	3000	2025/08/01	Is too costly to apply, given the value of the procurement
6	PMS Automation and related activities	5	NCS	Yes	RFQ	75000	2025/08/01	Is not practical for the procurement in question
7	BPR and CSC framework awareness	2	NCS	Yes	RFQ	10 000,00	2025/08/01	Is too costly to apply, given the value of the procurement
8	Compliance Audit on PMS and CSC, Benchmarking on three reforms, Technical guidance on DPI operations.	1	NCS	Yes	RFQ	450 000,00	2025/08/01	Is not practical for the procurement in question
9	Validation of OMAS' and RCS' Draft Strategic Plans 2025/26 - 2030/31	1	NCS	Yes	RFQ	1 500 000,00	2025/09/01	Is not practical for the procurement in question
10	Training workshop on M&E DPI staff	8	NCS	Yes	IQ	5 000,00	2025/08/01	Is too costly to apply, given the value of the procurement
11	Training on performance issues	1	NCS	Yes	RFQ	30 000,00	2025/08/01	Is too costly to apply, given the value of the procurement
12	Advertisement	various	NCS	Yes	RB	25 000,00	2025/08/01	Is too costly to apply, given the value of the procurement
13	Hard driver for division :PMS BPRCSC and Director	4	G	No	IQ	5 000,00	2025/05/01	Is too costly to apply, given the value of the procurement
14	Printers for Managers	5	G	No	ONB	20 000,00	2025/06/01	Is too costly to apply, given the value of the procurement
15	Laptops	3	G	No	ONB	69 000,00	2025/06/01	Is too costly to apply, given the value of the procurement
16	Projectors one for each division PMS ,BPR, & CSC	4	G	No	ONB	15 000,00	2025/06/01	Is too costly to apply, given the value of the procurement
17	Pointers	15	G	No	IQ	1 500,00	2025/06/01	Is too costly to apply, given the value of the procurement
18	Chair revolving	2	G	Yes	RB	12 000,00	2025/06/01	Is too costly to apply, given the value of the procurement
19	HDMI Cables for staff members	4	G	Yes	IQ	600,00	2025/06/01	Is too costly to apply, given the value of the procurement
20	Printing of the customers services charter guide	1	NCS	Yes	RFQ	32 000,00	2025/08/01	Is not practical for the procurement in question
21	Printing of PMS Policy framework	1	NCS	Yes	RFQ	12 000,00	2025/08/01	Is too costly to apply, given the value of the procurement
22	Printing BPR Framework	1	NCS	Yes	RFQ	15 000,00	2025/08/01	Is too costly to apply, given the value of the procurement

Procurement No. (e.g. 1,2,3...)	Description of Procurement (include lots if applicable)	Quantity	Procurement Category	Is the procurement reserved in terms of the Code of Good Practice?	Procurement Method	Estimated Value (NS)	Scheduled Date for Invitation of Bids	Reason for deviating from the default method (where applicable)
23	Printing of the customers services charter	1	NCS	Yes	RFQ	17 000,00	2025/08/01	Is too costly to apply, given the value of the procurement
24	Stationaries and cartridges	various	G	Yes	RFQ	250 000,00	2025/08/01	Is not practical for the procurement in question
	DOCD							
1	Laptops for staff members	7	G	No	ONB	150 000,00	2025/06/01	
2	Photocopy Machine for third floor	1	G	No	ONB	30 000,00	2025/07/01	
3	Printer for DD	1	G	No	ONB	15 000,00	2025/06/01	
4	8 x chairs visitors and 2 x Revolving chair	10	G	Yes	RB	40 000,00	2025/07/01	Is too costly to apply, given the value of the procurement
5	Cartridges 305, Colour a set of 4	3 sets	G	Yes	RFQ	30 000,00	2025/05/01	Is too costly to apply, given the value of the procurement
6	Cartridges 128, Color a set of 4	2 sets	G	Yes	RFQ	20 000,00	2025/05/01	Is too costly to apply, given the value of the procurement
	REMUNERATIONS, BENEFITS AND INDUSTRIAL RELATIONS							
	Wellness BIR							
1	Branded golf Tshirt wellness promotion	400	G	Yes	RFQ	250 000,00	2025/07/01	Is not practical for the procurement in question
2	Wellness Banners	2	G	Yes	RFQ	45 000,00	2025/07/01	Is too costly to apply, given the value of the procurement
3	Posters	1	G	Yes	RFQ	23 000,00	2025/07/01	Is too costly to apply, given the value of the procurement
4	Brochures	400	G	Yes	RFQ	50 000,00	2025/07/01	Is too costly to apply, given the value of the procurement
5	Printing of Wellness educational materials	50,000	NCS	Yes	RFQ	40 000,00	2025/07/01	Is too costly to apply, given the value of the procurement
6	Cartridges 125, colour a set	2	G	Yes	RFQ	12 000,00	2025/07/01	Small value
7	Printer	1	G	Yes	ONB	15 000,00	2025/07/01	
8	Filling Cabinet combined with glass door	1	G	Yes	RB	7 000,00	2025/07/01	Is too costly to apply, given the value of the procurement
9	Pocket WIFI devices with monthly data	3	G	No	EPE	6 500,00	2025/07/01	Using a Public Entity
10	Chair revolving	2	G	Yes	IQ	10 000,00	2025/07/01	Small value
	INTERGRITY							
1	Overhead projector	1	G	No	ONB	4 000,00	2025/06/01	
2	Extension lead	1	G	No	RFQ	150,00	2025/06/01	Small value
3	HMI Cable 5 meter	1	G	No	IQ	120,00	2025/06/01	Small value




Procurement No. (e.g. 1,2,3...)	Description of Procurement (include lots if applicable)	Quantity	Procurement Category	Is the procurement reserved in terms of the Code of Good Practice?	Procurement Method	Estimated Value (NS)	Scheduled Date for Invitation of Bids	Reason for deviating from the default method (where applicable)
4	Branded Golf - T-shirt and Caps ethics promotion	250	G	Yes	RFQ	60 000,00	2025/08/01	Is too costly to apply, given the value of the procurement
5	Flip chart and stand	2	G	Yes	IQ	1 300,00	2025/08/01	Small value
6	Branded stationery (pens, note books, etc, for integrity	250	G	Yes	RFQ	2 300,00	2025/08/01	Small value
7	brochures and posters	250	NCS	Yes	RFQ	30 000,00	2025/08/01	Is too costly to apply, given the value of the procurement
8	WIFI Pocket devices and monthly data	3	G	Yes	DP	6 500,00	2025/08/01	Small value
	CONDITION AND EMPLOYMENT							
1	stationeries and cartridges	various		Yes	RFQ	10 000,00	2025/06/01	Is too costly to apply, given the value of the procurement
2	Laptop for analyst	2	G	Yes	ONB	40 000,00	2025/06/01	
	HUMAN RESOURCE PLANNING AND DEVELOPMENT							
	HRPD: DIRECTOR OFFICE							
1	Executive Chair for the Director	1	G	Yes	RFQ	7000	Jul-25	Is too costly to apply, given the value of the procurement
2	Microwaves for the Director Office	1	G	Yes	RFQ	5000	01-Jul	Is too costly to apply, given the value of the procurement
3	kettle 10 Litre for the Directorate	2	G	Yes	RFQ	2800	Jul-25	Is too costly to apply, given the value of the procurement
	HCMS: DIVISION							
1	Office Bar Fridges	1	G	Yes	IQ	4000	01-Jun-25	Is too costly to apply, given the value of the procurement
2	Office Printers for 1 xfor Chiefs, and 1 x for the DD office	1	G	yes	ONB	30 000	Jul-25	
3	Office Chairs Swivel	4	G	Yes	RB	15000	2025/07/01	Is too costly to apply, given the value of the procurement
4	Filing Cabinet	1	G	Yes	RB	7000	2025/07/01	Is too costly to apply, given the value of the procurement
5	Table Divider	1	G	Yes	IQ	6500	2025/06/01	Is too costly to apply, given the value of the procurement
6	Laptop for the DD	1	G	Yes	ONB	25000	2025/07/01	
	HRD: DIVISION							
	Training and Workshop							
1	Training to individual all staff members PA	2	NCS	Yes	RFQ	5000	Jul-25	Is too costly to apply, given the value of the procurement
2	USB memory stick 16 Gig	1	G	Yes	IQ	400	Jun-25	Is too costly to apply, given the value of the procurement



PRVRS Bag 13338		Quantity	Procurement Category	Is the procurement reserved in terms of the Code of Good Practice?	Procurement Method	Estimated Value (N\$)	Scheduled Date for Invitation of Bids	Reason for deviating from the default method (where applicable)
Procurement No. (e.g. 1,2,3...)	Description of Procurement (include lots if applicable)							
3	HDMI cable, stationaries, Cartridges and general office supplies, Adapters	various	G	Yes	RFQ	30 000	Jun-25	Is too costly to apply, given the value of the procurement
4	Pocket wifi with montly data	4	G	Yes	EPE	4000	Jul-25	Using a Public Entity
5	10 meter extension cable	1	G	yes	RFQ	250	25-Jun	Is too costly to apply, given the value of the procurement
6	Projectors for HCMs and HRD Divisional meetings	3	G	Yes	ONB	20 000	Jul-25	
7	Binding machine	1	G	Yes	IQ	1500	Jun-25	Is too costly to apply, given the value of the procurement
8	Presentations Pointers	2	G	Yes	RFQ	3500	Jul-25	Is too costly to apply, given the value of the procurement
9	Presentation screen	1	G	Yes	RFQ	800	Jul-25	Is too costly to apply, given the value of the procurement
10	Telephone Cables (10 Metres)	3	G	Yes	EPE	6000	Jul-25	Using a Public Entity
11	Offices Chairs for 5 staff members	5	G	Yes	RB	25000	Jul-25	Is too costly to apply, given the value of the procurement
12	Monitoring and Evaluation training	25	NCS	Yes	RFQ	48 000	Jul-25	Is too costly to apply, given the value of the procurement
13	Inclusive of data analysis Training	25	NCS	Yes	RFQ	25000	Jul-25	Is too costly to apply, given the value of the procurement
14	Advance training Excel	25	NCS	Yes	RFQ	120000	Jul-25	Is not practical for the procurement in question
15	Data Analysis	8	NCS	Yes	RFQ	180000	Jul-25	Is not practical for the procurement in question
16	10th continental Africa Public Service	1	NCS	Yes	RFQ	120000	Jul-25	Is not practical for the procurement in question
17	10th National Africa Public Service Day Celebration, and stakeholder engagement	1	NCS	Yes	RFQ	1 300 000	June&July 25	Is not practical for the procurement in question
18	Facilitate Affirmative Action Training	39	NCS	Yes	RFQ	400000	Jun-25	Is not practical for the procurement in question
19	Pocket Guide awarness Creation	2	NCS	Yes	RFQ	250000	Jul-25	Is not practical for the procurement in question
20	Learning and Development Officers Forum		NCS	Yes	RFQ	200000	Aug-25	Is not practical for the procurement in question
21	African Association for Public Administration and Management and Annual Workshop participation	1	NCS	Yes	RFQ	250000	Nov-25	Is not practical for the procurement in question

Procurement No. (e.g. 1,2,3...)	Private B&B Procurement (include Description of Procurement (include lots if applicable))	Quantity	Procurement Category	Is the procurement reserved in terms of the Code of Good Practice?	Procurement Method	Estimated Value (NS)	Scheduled Date for Invitation of Bids	Reason for deviating from the default method (where applicable)
22	Review of the Policy (HRD Policy)			Yes	RFQ	250000	Sept-25	Is not practical for the procurement in question
23	USB memory stick 16 gig	1	G	Yes	IQ	250	Jun-25	Is too costly to apply, given the value of the procurement
24	Provision for Skills Audit Benchmarking SA, Ghana, international, such as Air Tickets Pocket Guide awareness, campaign materials, Posters, pull up banners, Gazebo, Refreshments etc	various	G	Yes	RFQ	386 500	Jul-25	Is not practical for the procurement in question
	HRP: DIVISION							
1	Laptops for HRP	2	G	No	ONB	38000	Jul-25	
2	Monthly vacancy advert	12	NCS	Yes	RB	15000	2025/26	limited suppliers
	ADMINISTRATION							
1	Kettle 10 Litre, for the Board Room	1	G	Yes	IQ	2800	Jul-25	Is too costly to apply, given the value of the procurement
2	Cups, for the Board Room	20	G	Yes	IQ	2500	Jul-25	Is too costly to apply, given the value of the procurement
3	Spoons, for the Board Room	25	G	Yes	IQ	500	Jul-25	Is too costly to apply, given the value of the procurement
4	Trays for the Board Room	4	G	Yes	IQ	250	Jul-25	Is too costly to apply, given the value of the procurement
5	Protective clothing for cleaners	2 pairs	G	Yes	RFQ	5 000	Jul-25	Is too costly to apply, given the value of the procurement
6	overall for Admin and drivers	2 pairs	G	Yes	RFQ	1000	Jul-25	Is too costly to apply, given the value of the procurement
7	Laminating Machine	1	G	Yes	IQ	1500	Jul-25	Is too costly to apply, given the value of the procurement
8	3 x Staple Heavy duty and 3 x Punch Heavy Duty	6	G	Yes	IQ	2500	Jul-25	Is too costly to apply, given the value of the procurement
9	Various Stationeries, Photocopy Papers and cartridges	various	G	Yes	RFQ	1 70 000	Jul-25	Is not practical for the procurement in question
	TOTAL DSPM					7 331 020,00		
	POLITICAL OFFICE BEARERS COMMISSION SECRETARIAT							
1	Provision for Air Tickets	various	G	Yes	RB	206 000,00	2025-2026	Is not practical for the procurement in question
	GRAND TOTAL - OPM - APP					350 965 167,30		

Procurement No. (e.g. 1,2,3,...)	Description of Procurement (include lots if applicable)	Quantity	Procurement Category	Is the procurement reserved in terms of the Code of Good Practice?	Procurement Method	Estimated Value (NS)	Scheduled Date for Invitation of Bids	Reason for deviating from the default method (where applicable)
Approved - Accounting Officer (Name): GLADICE PICKERING				Signature: 			Date: 09/08/2026	

