MINISTRY OF WORKS AND TRANSPORT

ANNUAL PROCUREMENT PLAN - VOTE 24

FINANCIAL YEAR : 2022/2023

TRANSPORTATION POLICY & REGULATION								
Vote / NPC Code	**Description(include**	**Qty**	**Procurement Method**	**Budget**	**Estimated Value (N$)**	**Scheduled date for bids invitation**	**Scheduled date of contract award**	**Remarks**
021	**Subsistance & Travel Allowances:** 1. Procurement of Air tickets 2. Covid -19 related claims	As per request	IQ/ RFQ	620,000.00	100,000.00	From April 2022	Monthly	The eistimated value might increase, since the directorate at times receive Ad-hoc travel request
022	**Material and supplies:** 1. Procurement of Stationery, Cartridges & Office supplies 2. Procurement of Cleaning material 3. Other related items	Various	IQ/RFQ/ EPE/DP	154,000.00	154,000.00	From April 2022	Monthly	The budgeted amount is not sufficient especially for cartridges, since more staff members have printers that requires four (4) catridges at once

023	**Transport:** 1. Hiring of official vehicles 2. Hiring of private vehicles 3. Hiring of aircrafts 4. Procurement of Tyres & Batteries 5. Procurement of vehicle spare parts 6. Repair & Maintenance of vehicles 7. Payment of licence fees 8. Payment of Fuel & Lubricants 9. Other accessories	Various	IQ/RFQ/ EPE/DP	1,495,000.00	1,495,000.00	From April 2022	Monthly	None

024	**Utilities:** 1. Water, Sewerage Charges & Electricity 2. Internet Services 3. Wi-Fi 4. Telecommunication Services 5. Mobile Telecommunication Services 6. Courier charges & mail services 7. Other related items	Various	IQ/RFQ/ EPE/DP	5,945,000.00	5,945,000.00	From April 2022	Monthly	None
027	**Training , Workshop & symposiums:** 1. Payment of Training venues for Workshops & Symposiums (plus all logistics) 2. Payment of Higher Education Institutions (financial Assistance) 3. Hiring of Photocopy machines 4. Procurement of office refreshments 5. Payments of Advertisements	Various	RFQ	475,000.00	174,000.00	From April 2022	Monthly	The budget is very much limited and the directorate might need additional funds
TOTAL					**7,868,000.00**			

MAIN DIVISION: 2403: RAILWAY INFRASTRUCTURE MANAGEMENT

1	2	3	4		5	6	7	8
Serial Number	**Description (includes packages, lots if applicable)**	**Quantity**	**Procurement Method**		**Estimated Value**	**Scheduled Date for Invitation of Bids**	**Scheduled Date for Award of Contract**	**Remarks**
021	**Travel and Subsistence Allowance**			65,000.00	**65,000.00**			
	Domestic -Daily Tarrif		IQ		10,000.00			
	Domestic Other		IQ		2,000.00			
	Domestic -Ticket Cost		IQ		10,000.00			
	Foregin -Daily		IQ		12,000.00			
	Foreign Ticket Cost		IQ		30,000.00			
	Foreign other		IQ		1,000.00			
022	**Materials and Supplies**			144,000.00	**144,000.00**			
	Stationery		DP		44,000.00			GRN Stores
	Computer		DP		100,000.00			GRN Stores
027-1	**Training Courses, Symposiums and Workshops**			211,000.00	**120,000.00**			
	Training Courses, Symposiums and Workshops		IQ		40,000.00			
	Other		IQ		80,000.00			

027-2	**Printing and Advertisements**		IQ		**10,000.00**			
	Printing		IQ		10,000.00			
027-5	**Office**		IQ		50,000.00			
027-7	**Others**		IQ		**30,000.00**			
		TOTAL			**758,000.00**			
				DEVELOPMENT BUDGET PROCUREMENT				
	AUS-LUDERITZ RAILWAY		**GRAND TOTAL:**		**0.00**	**PROJECT SUSPENDED UNTIL FURTHER NOTICE**		
	AUS-LUDERITZ RAILWAY		**GRAND TOTAL:**		**76,200,000.00**			
	Upgrading of the Sandverhaar-Buchholzbrunn Railway line		EPE			Contract Signing Stage		
117	*Construction of earthworks embarkment*		EPE		63,000,000.00			
115	*Consulting Fee*		EPE		13,200,000.00			

	KRANZBERG - TSUMEB RAILWAY and NORTHERN RAILWAY LINE		**GRAND TOTAL:**		**254,400,000.00**			
	Upgrading and Rehabilitation of the Kranzberg-Tsumeb Railway		ONB		**222,000,000.00**	On-going		
117	*Construction*		ONB		*204,000,000.00*			
	Supply		ONB		**0.00**			
	P2 Sleepers		ONB		*0.00*			
	Sleeper Transport		ONB		*0.00*			
115	*Consulting Fee*		ONB		*18,000,000.00*	On-going		
			ONB					
	Northern Rail Extension Phase 3		ONB		**32,400,000.00**	On-going		
	Material and		ONB		*0.00*			
117	*Construction Oshakati Station*		ONB		*27,600,000.00*	On-going		
115	*Consulting Fee*		ONB		*4,800,000.00*	On-going		
	WALVIS BAY-KRANZBERG RAILWAY		**GRAND TOTAL:**		**812,735,666.00**			
117	**Construction Bid C001 Walvis Bay to Arandis**		ICB		**610,306,204.00**	On-going		

117	**Construction Bid C002 Arandis to Usakos**		ICB		**109,449,270.00**	On-going
			ICB			On-going
115	**Consulting**		ICB		**92,980,192.00**	On-going
115	*Kranzberg Design and Construcion Supervision*		ICB		*92,152,648.00*	On-going
115	*Technical Audits*		ICB		*0.00*	Procurement Stage With RA
115	*Feasibility study Trans-Zambezi Corridor*		ICB		*0.00*	On-going -AfDB funded
115	*HIV/Aids*		ICB		*9,617.00*	On-going
115			ICB			On-going
115	*Institutional Support and Capacity Building*		ICB		*0.00*	On-going -AfDB funded
115	*Technical Advisor*		ICB		*0.00*	On-going -AfDB funded
115	*Market Analysis Rail Operations*		ICB		*0.00*	On-going -AfDB funded
115	*Railway Sector Institutional Setup review support*		ICB		*817,927.00*	On-going
115	*Skills Development Promotion*		ICB		*0.00*	On-going -AfDB funded
115	*Commuter Rails*		ICB		*0.00*	On-going -AfDB funded

TRANSPORTATION INFRASTRUCTURE MANAGEMENT PROCUREMENT PLAN

Financial Year: 2022/2023

1	2	3	4		5	6	7	8
Sub Division	**Description (includes packages, lots if applicable)**	**Quantity**	**Procurement Method**	**Budget**	**Estimated Value (N$)**	**Scheduled Date for Invitation of Bids**	**Scheduled Date for Award of Contract**	**Remarks**
21	SUBSISTENCE AND TRAVEL ALLOWANCE 1.Procurement of Air tickets 2. Covid -19 related claims	As per request	RFQ/IQ	269000	269000	From April 2022	Monthly	None
	MATERIAL AND SUPPLIES:							
	1.Procurement of Stationery, Cartridges & Office supplies							
22	2.Other related items **TRAINING, WORKSHOPS & SYMPOSIUMS:**	Various	RFQ/EPE/DP	75000	75000	From April 2022	Monthly	None
	1. Procurement of Laptops							

27	2. Payment of venues for Workshops & Symposiums (plus all logistics)	As per request	RFQ/IQ/EPE/DP	132000	132000	From April 2022	Various	The directorate needs to procure laptops, however, there is no sub-division for procurement of Office equipment and funds are not sufficient under this sub-division.
TOTAL					**476000**			

GRN GARAGE - Annual Procurement Plan 2022-2023

	1	2	3		4	5	6	7
Vote	SERIAL NO/ ITEM	DESCRIPTION (includes packages,	QTY		PROCUREMENT METHOD	ESTIMATED VALUE	SCHEDULE DATE FOR BIDS	SCHEDULED DATE OF CONTRACT
	Stationery	Photo copy papers	4500 boxes		Direct procurement /	700,000.00	May-21	May-21
		Blue eyeliner	190 boxes		RFQ	27,000.00	Jun-21	Jun-21
		Envelopes.	450 boxes		Direct Procurement	22,500.00	May-21	May-21
		Lever arch files	2000		RFQ	33,000.00	May-21	May-21
		Computer remittance advise	50 boxes		RFQ	24,000.00	Jul-21	Jul-21
		Suspension Files	400 boxes		RFQ	15,000.00	May-21	May-21
		Others (Pens ,Pencils, Eraser	GG & HQ		Direct Procurement / RFQ	100,000.00	May-21	May-21
310		Cartridges	560 boxes		RFQ	250,000.00	May-21	May-21
		Trip authorities	1000 Books		Direct Procurement	65,000.00	May-21	May-21
		Purchase	2000 Books		Direct	110,000.00	Jul-21	Jul-21
		Journal entry	50 Books		Direct Procurement	3,000.00	Jul-21	Jul-21
		Job cards	2000 Books		Direct Procurement	16,000.00	Jul-21	Jul-21

310	All applicable books/forms	Attendance Registers	100 Books		Direct Procurement	30,000.00	May-21	May-21
		Req. for Authorization to use Pool Vehicles	40 books		Direct Procurement	30,000.00	Jun-21	Jun-21
		Log Book	1500 books		Direct Procurement	78,000.00	Jun-21	Jun-21
310	Office equipment's	Fluorescent Tubes and other Bulbs	100 units		RFQ	50,000.00	Jun-21	Jun-21
		Telephones and Fax Machines	50 Units		RFQ	200,000.00	Jul-21	Jul-21
310	Cleaning materials	Sanitizers, Floor Soap, Detergents, Air Freshener, Toilet Paper/ Holder, Mop Trolleys, Brooms, Mops, Cloths, Waste Bins.	2000		Direct Procurement / RFQ	400,000.00	May-21	May-21
		Air Tickets	20 Tickets		RFQ	200,000.00	Jun-21	Jun-21
		Leasing of Photo Copy Machine	13 Machines		Direct Procurement	1,152,000.00	May-21	Mar-22

		Post Box Rent	11 Boxes		Direct Procurement	10,000.00	May-21	Mar-22	
		Telephones / Maintenance Fees	80		Direct Procurement	180,000.00	May-21	Mar-22	
		Cellphones/ Airtime	11 units		Direct Procurement	374,000.00	May-21	Mar-22	
	Services	Refreshments.	11 Units		RFQ	165,000.00	Jun-21	Jun-21	
		Courier Services	11 Units		Direct Procurement	120,000.00	May-21	Mar-22	
		Electricity	11 Units		Direct Procurement	1,200,000.00	May-21	Mar-22	None
		Printing of Books	11 Units		RFQ	700,000.00	May-21	May-21	None
		Computer Consultant fees	11 Units		Emergency Procurement	150,000.00	May-21	May-21	None
310		Security Services	12 Units		Direct Procurement	2,903,000.00	May-21	Mar-22	None
310	Uniform and protective clothing	Suit mechanic, safety shoes, T	11 Units		Direct Procurement / RFQ	900,000.00	May-21	May-21	None
310		Post lifts	29		RFQ	5,600,000.00	Jun-22	Jul-22	None
310		Air compressor machine	4		RFQ	600,000.00	Jun-22	Jul-22	None
310		Artisan Toolbox	11		RFQ	42,000.00	Jun-22	Jul-22	None

310		Special Tools (Grinders, Drill Machines Torque Wrench, Timing Light, Compressor Tester Set, Radiator Pressure Tester Multi Meter Tester, Engine Block Honer, Wheel and Master Cylinder Honer, Ring Compressor, Pneumatic Grease Gun, Pop			RFQ	2,450,000.00	Jun-22	Jul-22	Urgently needed

310		Wheel alignment Machine	2		RFQ	330,000.00	Jun-22	Jul-22	None
310		Tyre Exchanger Machine	4		RFQ	320,000.00	Jun-22	Jul-22	None
310		Wheel Balance Machine	4		RFQ	300,000.00	Jun-22	Jul-22	None
310		Headlight Adjuster Machine	6		RFQ	250,000.00	Jun-22	Jul-22	Urgently Needed
310		Air con Refill	6		RFQ	660,000.00	Jun-22	Jul-22	None
310		Steam Cleaner	4		RFQ	240,000.00	Jun-22	Jul-22	None
310		Industrial Vacuum Cleaner	4		RFQ	200,000.00	Jun-22	Jul-22	None
310		Upholstery Cleaning Machine	11		RFQ	500,000.00	Jun-22	Jul-22	None
310		Brake Disc Skimming Machine	7		RFQ	300,000.00	Jun-22	Jul-22	Urgently needed

310		Hydraulic pressing Machine	4		RFQ	250,000.00	Jun-22	Jul-22	None
310		Tyre Repair Kit (Tyre Grinder, Tyre lever Set, Tyre pressure gauge etc.)	11		RFQ	60,000.00	Jun-22	Jul-22	None
310		Air Body Lift Jack	11		RFQ	200,000.00	Jun-22	Jul-22	None
310		Floor Creepers	55		RFQ	100,000.00	Jun-22	Jul-22	None
310		Gas and Arc Welding Machine	1		RFQ	15,000.00	Jun-22	Jul-22	None

310		Batteries	Bulk		Direct Procurement	300,000.00	May-22	May 2022 - March 2023	None
310		Tyres	Bulk		Direct Procurement	15,000,000.00	May-22	May 2021 - April 2023	None
310		Windscreens .	As need arise		RFQ	2,500,000.00	May-22	May 2022 – March 2023	None
310		Vehicle Accessories (Bull bar, tow bar, canopy, fuel tanks, spot lights, rails, winches, roll bar, Excalibur, vehicle fridges, water tank, rubberizing, underbody rust treatment, Emergency Lights and Sirens, Window Tinting, Stone Guard, Mud Guard Flaps, Canvas Jacks, Wheel	As per request		RFQ	2,000,000.00	May-22	May 2021 - March 2022	Urgently needed

310		Engine oil				40,000.00	May-22	May-22	None
310		Grease				40,000.00	May-22	May-22	Urgent need for advertise ment
310		Gearbox and Diff oil				40,000.00	May-22	May-22	Urgently needed
310		Power steering oil				40,000.00	May-22	May-22	None
310		Brake Fluid				40,000.00	May-22	May-22	None
310		Anti-Freeze				40,000.00	May-22	May-22	None
310		Automatic Transmissio n Fluid				40,000.00	May-22	May-22	None
310		Engine Cleaner				40,000.00	May-22	May-22	None
310		Synthetic Engine Oil				40,000.00	May-22	May-22	None
310		Paraffin				40,000.00	May-22	May-22	None
310		Battery Water				40,000.00	May-22	May-22	None
310		Diesel/Petr ol				40,000.00	May-22	May-22	None
310		Thinners				40,000.00	May-22	May-22	
310		Light Fuel				40,000.00	May-22	May-22	None
310		Door Lubes				40,000.00	May-22	May-22	None

310		Radiator Cleaner				40,000.00	May-22	May-22	None
310		Injector Cleaner				40,000.00	May-22	May-22	None
310		Other(Carburetor and Silicone Spray, Rust Oil, Silicone Rubber)				40,000.00	May-22	May-22	None
310		Wheel alignment				250,000.00	May-22	May-22	None
310		Wheel balancing				150,000.00	May-22	May-22	None
310		Air con refill				250,000.00	May-22	May-22	None
310		Headlight adjuster				200,000.00	May-22	May-22	Urgent need for the Bid advertisem ent
310		Windscreen Repair				50,000.00	May-22	May-22	None
310		Diagnostic Tester/ Machine				450,000.00	May-22	May-22	None
310		Brake Disc Skimming				150,000.00	May-22	May-22	None
310		Upholstery Services				500,000.00	May-22	May-22	**None**
310		Service and Maintenanc e			Bid	7,000,000.00	May-22	May 2021 - April 2023	**None**

310		Accident Repairs and Paints			RFQ	13,000,000.00	May-22	May 2022 - March 2023	**None**
310							May-22		**None**
310		Engine, Gearbox/ Transfer case and Diff Repairs			RFQ	4,250,000.00	May-22	May 2021 - March 2022	**None**
310		Auto Electrical/Electronic Repair			Bid	1,350,000.00	May-22	May 2022 - April 2023	**None**
310		Air conditioning Repair			Direct Procurement	50,000.00	May-22	May 2021 - March 2022	**None**
310		Radiator Repair			Direct Procurement	50,000.00	May-22	May 2021 - March 2022	**None**
310		Spares			RFQ	15,000,000.00	May-22		**None**
310		Laptops, computers, scanners, UPS and printers etc		20	Direct Procurement	4,830,230.00	Jun-22	Aug-22	**None**
310		Internet Devices		7		5,000.00	Jun-22	Jul-22	**None**
310		Fleet Management System	System		Direct Procurement	6,500,000.00	Jun-22	Jul-22	**None**
310		Surveillance Equipment		3	RFQ	1,500,000.00	Jun-22	Aug-22	**None**
310		Network connectivity services		12	Direct Procurement	1,200,000.00	Jun-22	Aug-22	**None**

310		Renovations and adjustments	4		RFQ	1,900,000.00	May-22	Sep-22	**None**
310		Paving /tiling	4		RFQ	400,000.00	May-22	Sep-22	**None**
310		Lift WHK Garage	1			800,000.00			**None**
310		Plumbing	4		RFQ	1,000,000.00	Jun-22	Jul-22	**None**
310		Electrical work	4		RFQ	400,000.00	Jun-22	Sep-22	**None**
310		Feasibility Study	4		RFQ	200,000.00	May-22	Jun-22	**None**
310		Air con	10		RFQ	300,000.00	Jun-22	Aug-22	**None**
310		Renewal of Licensing with Natis and Mass Distance Charges	Overall fleet		Direct Procurement	7,000,000.00	May-22	May 2022-March 2023	**None**
						111,879,730.00			

11. Training of GG staff

VOTE	DESCRIPTION (includes	QTY	PROCUREMENT METHOD	Budget	ESTIMATED VALUE	SCHEDULE DATE FOR BIDS	SCHEDULED DATE OF CONTRACT	REMARKS
021	S & T Daily	As need arise	Direct Procurement	1,480,000.00	1,500,000.00	Apr-22	April 2022 - March 2023	**None**
	S & T Foreign	As need arise		40,000.00	40,000.00	Apr-22	Mar-23	**None**
001	Standby allowances	24 Hour Recovery	Direct Procurement		600,000.00	Apr-22	Mar-23	**None**
001	Overtime	All Staff	Direct Procurement	782,000.00	782,000.00	Apr-22	Mar-23	**None**
023	Fuel and Lubricants	Local travel	Direct Procurement	97,000.00	97,000.00	Apr-22	Mar-23	None
024	Water,Sewerage and Electricity	Monthly	Execution by Public Entity/ Direct Procurement	792,000.00	792,000.00	Apr-22	Mar-23	None
024	Postage Stamps	Monthly	Direct Procurement	200,000.00	200,000.00	Apr-22	Mar-23	**None**
024	Photocopy Hire	Monthly	Direct Procurement	80,000.00	80,000.00	Apr-22	Mar-23	**None**
024	Other	Monthly	Direct Procurement	10,000.00	10,000.00	Apr-22	Mar-23	**Contract to be awarded**
027	Technical training	37	RFQ	77,000.00	77,000.00	Jun-22	Jul-22	**None**
	Qualifying and other training	35	RFQ	80,000.00	80,000.00	Apr-22	Jul-22	**None**
027	Security Contract	Monthly	Open National	648,000.00	648,000.00	May-22	Jul-24	**None**

027	Claims Against the State	As need arise	RFQ	400,000.00	400,000.00	May-22	Mar-23	**None**
027	Other	As need arise	Open National	109,000.00	109,000.00	Apr-22	Mar-23	
GRAND TOTAL N$					**5,415,000.00**			

DAAII

ANNUAL PROCUREMENT PLAN

/ear: 2022/2023

VOTE: 2409

VOTE	DESICRIPTION	QUANTITY	PROCUREMENT METHOD		ESTIMATED VALU	SCHEDULED DATE FOR BIDS INVITE	SCHEDULE DATE OF CONTRAC	REMARKS
21.020	Flight Tickets	20	G/RFQ		100,000.00	Period of April 2022 to March 2023	Period of April 2022 to March 2023	None
								Urgently Needed
22.020	Materials and Supplies eg. Stationery		G/IQ, RFQ, NCS/EPE, G/IQ		45,000.00	Period of April 2022 to March 2023	Period of April 2022 to March 2023	
22.060	Unforms	12	G/FQ		28,000.00	Period of April 2022 to March 2023	Period of April 2022 to March 2023	Urgently needed

22.070	Books & Other	30	NCS/EPE		12,000.00	Period of April 2022 to March 2023	Period of April 2022 to March 2023	None
22.230	Cleaning Materials	15	EPE,G/IQ,RFQ		12,000.00	Period of April 2022 to March 2023	Period of April 2022 to March 2023	None
22.250	Computer/Printers	7	G/IQ		252,000.00	Period of April 2022 to March 2023	Period of April 2022 to March 2023	None
24.010	Utilities eg. Courier	10	NCS/DP		3,000.00	Period of April 2022 to March 2023	Period of April 2022 to March 2023	When need arises
24.020	Cellular Phones MT	60	NCS/DP		183,000.00	Period of April 2022 to March 2023	Period of April 2022 to March 2023	
24.050	Internet Telecom N	1	NCS/EPE		13,000.00	Period of April 2022 to March 2023	Period of April 2022 to March 2023	Training via the Training Commettee's Office is approved by ED.

24.120	P.O.Box	1	NCS/EPE		1,400.00	Period of April 2022 to March 2023	Period of April 2022 to March 2023	
								None
25.010	Telex/Fax Machines	3	EPE, RFQ		2,000.00	Period of April 2022 to March 2023	Period of April 2022 to March 2023	
								None

27.010	Training Courses	12	NCS/EPE,IQ,RFQ, NCS/DP		200,000.00	Period of April 2022 to March 2023	Period of April 2022 to March 2023	When need arises
27.340	Other	100	NCS/DP, NCS/EPE		118,000.00	Period of April 2022 to March 2023	Period of April 2022 to March 2023	
								None
41.020	Other/Membership	4	G/IQ, RFQ, NCS/EPE, G/IQ		13,000.00	Period of April 2022 to March 2023	Period of April 2022 to March 2023	
43.090	Government Organi	1	NCS/DP		280,000.00	Period of April 2022 to March 2023	Period of April 2022 to March 2023	
03.270	Specialized Equipme	150	G/DP		500,000.00	Period of April 2022 to March 2023	Period of April 2022 to March 2023	
					1,762,400.00			

GOVERNMENT AIR TRANSPORTATION SERVICES (GATS)

R TRANSPORT SERVICES

Vote	Description(includes packages, lots if applicable)	Quantity	Procurement Method	Budget	Estimated Value	Scheduled Date for Invitation of Bids	Scheduled Date for Award of Contract	Re marks
2E+10	Tickets	50	Open National Bidding	333,000.00	333,000.00			None
2E+10	Stationeries	100	Open National Bidding	197,000.00	197,000.00			Scheduled & Unscheduled Maintenance
2E+10	Uniforms	60	Open National Bidding	163,000.00	163,000.00			
2E+10	Books & Other Med	15	Open National Bidding	56,000.00	56,000.00			
2E+10	Cleaning Material	100	Open National Bidding	151,000.00	151,000.00			-
2E+10	Other	10	Open National Bidding	25,000.00	25,000.00			
2E+10	Scheduled and unscheduled Maintenance of all 7 aircraft and spare parts	80	Request for Sealed Quotation	29,749,000.00	29,749,000.00			
2E+10	Training of all staff	100	Request for Sealed Quotation	5,200,000.00	5,200,000.00			
2E+10	Aircraft Insurance	7	Request for Sealed Quotation	3,200,000.00	3,200,000.00			None
				39,074,000.00	**39,074,000.00**			Mr. Mwlwa a former contract staff member needs to relocate to Kenya

METEOROLOGICAL SERVICE DIVISION ANNUAL PROCUREMENR PLAN

VOTE	Description	Qty	Procurement Method	Budget	Estimated Value	Scheduled Date for Bids Invitation	Scheduled Date for Bids Award	REMARKS
2E+10	Relocation costs	1	Request for sealed quotations	180,000.00	120,000.00	Apr-22	30-Apr-22	None
2E+10	Stationery	280	Open National Bidding	31,000.00	120,000.00	May-22	Jun-22	None
2E+10	Uniforms	7	Open National Bidding	12,000.00	12,000.00	May-22	Jun-22	Direct Procurement will ensure that the instruments are compatible with the systems in place
2E+10	Cleaning Materials	200	Open National Bidding	78,650.00	80,000.00	May-22	Jun-22	None
2E+10	Air Conditioners	3	Open National Bidding	75,000.00	60,000.00	May-22	Jun-22	None
2E+10	Stakeholder Workshop	5	Open National Bidding	350,000.00	200,000.00	May-22	Jun-22	None
2E+09	Furniture	5	Open National Bidding		200,000.00	May-22	Jul-22	None
2E+10	Operational Equipment	4	Direct Procurement		1,798,000.00	Apr-22	Jul-22	None
4E+07	Legal Framework and ISO certification	1	Open National Bidding		2,000,000.00	May-22	Jun-22	None

TOTAL		4,590,000.00			

RESPOSIBILITY	DESIGNATION	NAME	SIGNATURE	DATE
Annual Plan Compiled by:	Head: Procurement	Ms Suama Mhinge		26/07/2022
Verification of Funds	Financial Advisor	Mr Chris Mungandjela		27.7.2022
Plan Recommended by:	Chairperson: Procurement Committee	Mr Jonas Sheelongo		27/07/2022
Plan Approved by:	Executive Director	Ms Esther N. Kaapanda		28.07.2022

MINISTRY OF WORKS AND TRANSPORT
2022 -07- 28
EXECUTIVE DIRECTOR

MINISTRY OF WORKS AND TRANSPORT
ANNUAL PROCUREMENT PLAN 2022/2023

VOTE 23

OFFICE OF THE MINISTER

1	2	3	4		5	6	7	8
Serial Number	Description (includes packages, lots if applicable)	Quantity +-	Procurement Method	Budget	Estimated Value	Scheduled Date for Invitation of Bids	Scheduled Date for Award of Contract	Remarks
23010210101	Subsistence and Travel Allowance & Air Tickets	As per request	RFQ/IQ/EPE	532,000.00	532,169.00	From April 2022 – March 2023	Various	Three (3) working days
23010220200	Stationaries	150	EPE,IQ,RFQ	473,000.00	412,400.00	2022 -2023	2022-2023	When need arise
23010220300	Office supplies	60	EPE,IQ,RFQ	139,000.00	200,000.00	2022 -2023	2022-2023	When need arise
23010230100	Fuel & Lubricant	Litre	EPE	1,020,000.00	1,019,657.00	2022 -2023	2022-2023	When need arise
23010240500	Telephones, Faxes	12	EPE,RFQ	298,000.00	350,000.00	2022 -2023	2022-2023	When need arise
23010240700	Photocopy hire	12		195,000.00	143,290.00	2022 -2023	2022-2023	When need arise
23010250300	Computer & Photocopy	3	EPE	11,000.00	10,500.00	2022 -2023	2022-2023	When need arise
23010270100	Training courses	3	EPE,IQ	20,000.00	53,000.00	2022 -2023	2022-2023	When need arise
23010270200	Printing	15	EPE,RFQ	118,000.00	103,000.00	2022 -2023	2022-2023	When need arise
23010270400	Entertainment (Minister & Dep. Min)	2	IQ	36,000.00	40,000.00	2022 - 2023	2022-2023	When need arise
23010270500	Office Refreshment	5	IQ	80,000.00	50,000.00	2022 -2023	2022-2023	When need arise
23010270600	Office Entertainment & corporate gifts	4	IQ	99,000.00	50,000.00	2022 -2023	2022-2023	When needs arise
23010273400	Others	4	IQ, RFQ	64,000.00	122,600.00	2022 -2023	2022-2023	When need arise
TOTAL					**3,086,616.00**			

ANNUAL PROCUREMENT PLAN
ADMINISTRATION - 2302

1	2	3	4		5	6	7	8
Serial Number	Description (includes packages, lots if applicable)	Quantity +-	Procurement Method	Budget	Estimated Value	Scheduled Date for Invitation of Bids	Scheduled Date for Award of Contract	Remarks
23020210101	Subsistence and Travel Allowance & Air Tickets	As per request	RFQ/IQ/EPE	782,000.00	750,000.00	April - March	Various	Three (3) working days
23020220100	Newspapers	7440	IQ	82,000.00	82,000.00	2022 -2023	2022 - 2023	Once off paymen
23020220200	Stationaries	+-10 900	EPE,IQ,RFQ	296,000.00	296,560.00	2022 -2023	2022 - 2023	When need arise
23020220600	Uniforms	500	EPE		3,200.00	2022 -2023	2022 - 2023	When need arise
23020222300	Cleaning Materials	1500	EPE,IQ,RFQ	29,000.00	29,000.00	2022 -2023	2022 - 2023	When need arise
23020222900	Others	100	IQ,RFQ	30,000.00	26,240.00	2022 -2023	2022 - 2023	When need arise
23020223600	Photocopy Supplies	650	EPE,IQ,RFQ	520,000.00	520,000.00	2022 -2023	2022 - 2023	When need arise
23020230100	Fuel & Lubricant	litres	EPE	2,929,000.00	2,928,809.00	2022 -2023	2022 -2023	When need arise
23020240100	Courier Charges	25	EPE	50,000.00	384,000.00	2022 -2023	2022 -2023	When need arise
23020240500	Telephone Charges: (Telecom, MTC & Telepassport)	36	EPE,RFQ	7,684,000.00	7,013,000.00	2022 -2023	2022 – 2023	When need arise
23020240700	Photocopy hire	18	EPE,IQ,RFQ	240,000.00	571,000.00	2022 -2023	2022 -2023	When need arise
23020241200	Private Bag rentals	1	EPE		5,000.00	2022 -2023	2022 -2023	When need arise
23020242100	State Mail	1	EPE		1,000.00	2022 -2023	2022 -2023	When need arise
23020251900	Others (Maintenance)	60	EPE,IQ,RFQ	524,000.00	52,000.00	2022 -2023	2022 -2023	When need arise
23020273400	Others: (Wellness, Catering, refreshment)	150	IQ,RFQ	100,000.00	100,000.00	2022 -2023	2022 -2023	When need arise
23020270100	Training courses	10	EPE,IQ,RFQ	470,000.00	170,000.00	2022 -2023	2022 -2023	When need arise
2302020200	Study assistance	25	EPE		Part of training	2 SEMESTER	2022 -2023	When need arise
23020270200	Printing	26	EPE,RFQ	250,000.00	215,300.00	ON GOING	2022 -2023	When need arise
23020270300	Security contract	1	RFQ,IQ		213,000.00	2022 -2023	2022 -2023	When need arise
23020270500	Office Refreshment	4	IQ	70,000.00	70,000.00	2022 -2023	2022 -2023	When need arise
23020270600	Official Entertainment & Corporate gifts	3	IQ	36,000.00	36,900.00	2022 -2023	2022 -2023	When need arise
23020270700	Others	5	IQ, RFQ	120,000.00	120,000.00	2022 -2023	2022 -2023	When need arise
2302270	Other Services	2	IQ, RFQ		220,800.00	2022 -2023	2022 -2023	When need arise
TOTAL					13,807,809.00			

Capital Project Management
Annual Procurement Plan

Financial Year: 2022/2023

1	2	3	4		5	6	7	8
Serial Number	**Description (includes packages, lots if applicable)**	**Quantity**	**Procurement method**	**Budget**	**Estimated Value**	**Scheduled Date for invitation of Bids**	**Scheduled Date for Award of Contract**	**Remarks**
	Operational Budget 2022/23							
	GOODS							
222800	**Supply of Cleaning Materials or and equipment's or related cleaning supplies**		Request for Sealed Quotation (RFSQ)					
	1. Disinfectant	10	RFSQ		500.00	June 2022- Feb 2	June 2022- Feb 2	When need aris
	2. Toilet Papers	15x 300 boxe	RFSQ		2,000.00	June 2022- Feb 2	June 2022- Feb 2	When need aris
	3. Air Fresheners	50	RFSQ		600.00	June 2022- Feb 2	June 2022- Feb 2	When need aris
	4. Liquid soap for hand	5x 20l	RFSQ		1,500.00	June 2022- Feb 2	June 2022- Feb 2	When need aris
TOTAL					**4,600.00**			
220200/ 220300	**Supply of Stationery/General Office Supplies**		RFSQ					
	1. Bond papers A4 & A3	50	RFSQ		200,000.00	June 2022- Feb 2	June 2022- Feb 2	When need aris
	2. Black and Red Pens	50	RFSQ		1,000.00	June 2022- Feb 2	June 2022- Feb 2	When need aris
	3. Pencils	30	RFSQ		700.00	June 2022- Feb 2	June 2022- Feb 2	When need aris
	4. Staplers	450	RFSQ		500.00	June 2022- Feb 2	June 2022- Feb 2	When need aris
	5. Staples	50	RFSQ		420.00	June 2022- Feb 2	June 2022- Feb 2	When need aris
	6. Punch	35	RFSQ		300.00	June 2022- Feb 2	June 2022- Feb 2	When need aris
	7. Diaries Senior Manag	2	RFSQ		200.00	May 2022 – Oct	May 2022-Oct 20	When need aris
	8. Paper clips	250	RFSQ		200.00	June 2022 – Oct	June 2022-Oct 20	When need aris
	9. USB/Memory stick	20	RFSQ		6,000.00	Jun-22	Jun-22	When need aris
	10. Cartridges all types	100	RFSQ		200,000.00	June 2022 – Feb	June 2022-Oct 20	When need aris
	11. Elastic bands	25	RFSQ		500.00	June 2022 – Feb	June 2022 – Feb	When need aris
	12. Flat files	25	RFSQ		500.00	June 2022 – Feb	June 2022 – Feb	When need aris

	13. Lever Arch files	200	RFSQ		2,000.00	June 2022 – Feb	June 2022 – Feb	When need aris
	14. Scale rulers	15	RFSQ		1,000.00	June 2022 – Feb	June 2022 – Feb	When need aris
	15. Note papers	100	RFSQ		2,000.00	June 2022 – Feb	June 2022 – Feb	When need aris
	16. Stick on notes	100	RFSQ		2,000.00	June 2022 – Feb	June 2022 – Feb	When need aris
	17. Envelopes	150	RFSQ		2,500.00	June 2022 – Feb	June 2022 – Feb	When need aris
	18. Trays	25	RFSQ		2,000.00	June 2022 – Feb	June 2022 – Feb	When need aris
	19. Highlighters	120	RFSQ		370.00	June 2022 – Feb	June 2022 – Feb	When need aris
	20. Document covers a	150	RFSQ		7,000.00	June 2022 – Feb	June 2022 – Feb	When need aris
TOTAL				N$ 594 000-00	**429,190.00**			
223600	**Supply of Photocopy**	400 boxes	RFSQ		50,000.00	June 2022 – Feb	Sept 2022 - Feb	When need aris
240100	**Courier Charges**	10			20,000.00	July 2022-Macrh	July 2022 -March	When need aris
240300	**Water and Sewage Charges and electricity**		RFSQ		50,000.00	July 2022- Feb 2	July 2022-Mar 2	When need aris
TOTAL				N$ 135 000-00	**70,000.00**			
251900	**Supply of Safety clothes/equipments**		RFSQ					
	1. Safety Boots	40	RFSQ		4,000.00	June 2022 – Feb	June 2022-Feb 2	When need aris
	2. Protective clothing	20	RFSQ		6,000.00	June 2022 – Feb	June 2022-Feb 2	When need aris
TOTAL				N$ 90 000-00	**10,000.00**			
222500	**Supply of Computers equipment printers, projector, Architect and Engineers Software**							
	1. WinQS licences	10	IFSQ		400,000.00	May 2022 – Feb	May 2022 – Feb	URGENT
	2. Software-Archicad, R	1 each	IFSQ		10,500.00	May 2022 – Feb	May 2022 – Feb	URGENT
	3. AutoCAD 2017	1	RFSQ		3,600.00	May 2022 – Feb	May 2022 – Feb	URGENT
	4. Microsoft project 20	1	RFSQ		6,000.00	May 2022 – Feb	May 2022 – Feb	URGENT
	5. Prokon structural An	1	RFSQ		2,700.00	May 2022 – Feb	May 2022 – Feb	URGENT
	6. Renewal Software's	30	RFSQ		30,000.00	May 2022 – Feb	May 2022 – Feb	URGENT
	7. Cabinet locks	3	RFSQ		1,000.00	May 2022 – Feb	May 2022-Nov 2	URGENT
TOTAL				N$ 390 000-00	**453,800.00**			

280100	**Supply of refreshment/entertainment**		RFSQ					
	1. Water	120 packs	RFSQ		14,000.00	April 2022 - Mar	Jul 2022- Mar 20	URGENT
	2. Sweets	60 packs	RFSQ		3,000.00	April 2022 - Mar	Jul 2022- Mar 20	URGENT
	3. Snack platters	35 packs	RFSQ		13,000.00	April 2022 - Mar	Jul 2022- Mar 20	URGENT
TOTAL					**30,000.00**			
251300	**Operational equipment /Hiring equipment's**							
	Technical Equipment							
	1. Measuring wheels and tapes	1	RFSQ		350.00	pril 2022- Feb 20	pril 2022- Feb 20	URGENT
	2. Dumpy levels				-			
	3. Lux meters	1			150.00			
	4. Electrical multimeter	1			7,000.00			
	5. Earth leakage tester	2			8,000.00			
	6. Schmidt hammer	1			650.00			
	7. Thermal camera	1			1,300.00			
	8. Earth resistivity teste	1			600.00			
					8,000.00			
TOTAL					**26,050.00**			
	NCS							
210101	**Supply: Air tickets and Transportation Services**		RFSQ					
210101	1. Domestic – Daily Tariff		RFSQ		90,000.00	April 2022 – Ma	April 2022 – Ma	When need aris
210102	2. Domestic - Accommodations					April 2022 – Ma	April 2022 – Mar 2023	
210103	3. Domestic -others		RFSQ		60,000.00	April 2022 – Ma	April 2022 – Ma	When need aris
210201	4. Foreign – Daily tariff		RFSQ		50,000.00	April 2022 – Ma	April 2022 – Ma	When need aris
210202	5. Foreign - accommodations					April 2022 – Ma	April 2022 – Mar 2023	
210203	6. Foreign – ticket cost		RFSQ		20,000.00	April 2022 – Ma	April 2022 – Ma	When need aris
210204	7. Foreign - others		RFSQ		30,000.00	April 2022 – Ma	April 2022 – Ma	When need aris
280100	8. Short training course	4	RFSQ		30,000.00	June 2022 – Mar	July 2022 – Mar	When need aris
251900	9. Advertisements	5	RFSQ		10,000.00	May 2022 – Feb	May 2022 – Mar	When need aris
252400	**Printing**		ONB		2,000.00	May 2022 – Mar	May 2022 – Mar 2023	
	1. Plotter services							

	2. Hiring of Venue for conferences, Workshops and training	1	ONB		10,000.00	May 2022- Mar	May 2022-March	When need aris
TOTAL				**N$ 904 000-00**	**302,000.00**			
	TOTAL FOR OPERATIONAL				**1,325,640.00**			

WORKS -	**DEVELOPMENT BUDGET FOR 2022/2023**							
329	**MINISTERIAL HEADQUARTERS: UPGRADING OF MINISTERIAL HEADQUARTERS**	1	RFSQ					
329	1. Upgrading of entrance security features(repainting and install steel plates)	1	RFSQ		250,000.00	April 2022 – Feb	Jun-22	URGENT
329	2. CCTV surveillance Cameras and Metal Detector	1	RFSQ		1,308,909.00	April 2022 – Feb	Jul-22	URGENT
329	3. Tinting of security and server rooms management by NAMPOL and MWT staff members	1	RFSQ		50,000.00	April2022 – Feb	Jul-22	URGENT
TOTAL				**N$ 2,241,000.00**	**1,608,909.00**			
325	**PHOTO-VOLTAIC AND ELECTRIFICATION INSTALLATIONS**							
325	1. Electrical Meter Installation at Mistry of Works Head Quarter	1	ONB		**300,000.00**	July 2022 – Nov	Sep-22	URGENT
Total					**300,000.00**			
TOTAL FOR DEVELOPMENT BUDGET					**1,908,909.00**			
TOTAL FOR OPERATIONAL & DEVELOPMENT					**3,234,549.00**			

Annual Procurement Plan
INFORMATION TECHNOLOGY (IT)

Financial Year: 2022/2023
O/M/A: Ministry Of Works and Transport (IT Division)

1	2	3	4		5	6	7	8
Serial Number	**Description (Includes packages, lots if applicable)**	**Quantity**	**Procurement method**	**Budget**	**Estimated Value**	**Scheduled Date for invitation of Bids**	**Scheduled Date for Award of Contract**	**Remarks**
23060210203	**Ticket**	**4**	RFQ - Request for Sealed	165,000.00	170,091.00	Every quarter	Every quarter	As need arises
23060220200	Supply of Stationery/General Office Supplies	9	IQ -Small Value Procurement	14,000.00	10,000.00	Every quarter	Every quarter	As need arises
23060222500	Computer Suppliers/stationary	5	RFQ - Request for Sealed	27,000.00	30,000.00	Every quarter	Every quarter	
23060222900	Other	as needs arise	IQ -Small Value Procurement	2,000.00	3,000.00	Every quarter	Every quarter	As need arises
23060250300	Computer, Laptops, Printers and Photocory Maintenace	as per incoming repair requests	RFQ - Request for Sealed Quotation	540,000.00	300,000.00	Every quarter	Every quarter	As need arises
23060251100	Antivirus Software	as needs arise	RFQ - Request for Sealed	320,000.00	400,000.00	Every quarter	Every quarter	As need arises
23060254400	Computer Cabling and Computer Networks	50	RFQ - Request for Sealed Quotation		51,000.00	Every quarter	Every quarter	As need arises
23060270100	Training cources and Symposuims	10	RFQ - Request for Sealed	57,000.00	57,000.00	Every quarter	Every quarter	As need arises
230611700000 18335	ICT related equipment and Networks	100	RFQ - Request for Sealed Quotation	255,000.00	255,000.00	Every quarter	Every quarter	As need arises
23060251000	2. Network sevices (e.g Cabling)	as per incoming repair requests	RFQ - Request for Sealed Quotation		200,000.00	Every quarter	Every quarter	As need arises

PROCUREMENT PLAN 2022/2023
MAINTENANCE DIVISION

Vote / NPC Code	Description(include packages, lots, if applicable)	Qty	Procurement Method		Estimated Value (N$)	Scheduled date for bids invitation	Scheduled date of contract award	Remarks
003	Transportation of goods of r	12	RFQ	454,000.00	600,000.00			When need arises
022	Stationery	2	RFQ	164,000.00	135,000.00			When need arises
022	Computer Supplies		RFQ		25,000.00			When need arises
022	Protective Clothing		RFQ		14,000.00			When need arises
022	Fuel	2	RFQ	600,000.00	600,000.00			When need arises
024	Photocopying Rental Servic	1	ONB	1,296,000.00	1,200,000.00	01 June 2022		
025	Minor Renovations	1	RFQ	582,000.00	500,000.00			When need arises
027	Training Consultants	3	RFQ	280,000.00	200,000.00			When need arises
027	Office Refreshments and Gi	3	RFQ	10,000.00	60,000.00			When need arises
103	Tools and equipment	1	RFQ		400,000.00	01 June 2022	31 July 2022	
320	Prepaid Water Meters Sepa	2	RFQ	2,500,000	800,000.00	01 July 2022	31 August 2022	
1148	Regular services and Maint	1	ONB		1,800,000.00	01 May 2022	31 August 2022	
1148	Air conditinoning for TKCS c	1	RFQ		250,000.00	01 May 2022	30 June 2022	
621	Upgrading of Tsukwe Sub-(	2	RFQ	1,000,000.00	1,700,000.00	01 June 2022	31 July 2022	
1217	Rehabilitation of Anigab Oxi	1	RFQ	1,300,000.00	950,000.00	01 May 2022	30 June 2022	
TOTAL					**9,234,000.00**			

23060280100	3. Provision of training/education, symposium & Workshop	as needs aris	RFQ - Request for Sealed Quotation		57,000.00	22022/2023 fina	2022/2023 finan	As need arises
23060222900	2. Maintenance of office equipment	as needs aris	RFQ - Request for Sealed		3,000.00	2022/2023 finan	2022/2023 finan	As need arises
23060290400	3. Advertisement	as needs aris	IQ -Small Value Procurement		3,000.00	2022/2023 finan	2022/2023 finan	As need arises
23060251000	4. IT related Service (Development ofhardware andsoftware	as needs aris	RFQ - Request for Sealed Quotation		200,000.00	2022/2023 finan	2022/2023 finan	As need arises
23060251000	5. Licenses and Software for computers	as needs aris	RFQ - Request for Sealed Quotation		200,000.00	2022/2023 finan	2022/2023 finan	As need arises
TOTAL					**1,939,091.00**			

PROCUREMENT PLAN 2022/2023

GARDEN SERVICES SECTION

Vote / NPC Code	Description(include packages, lots, if applicable)	Qty	Procurement Method		Estimated Value (N$)	Scheduled date for bids invitation	Scheduled date of contract award	Remarks
003	Transportation of goods of retired personnel.		RFQ	62,000.00	200,000.00			When need arises
022	Stationery	1	RFQ	23,000.00	32,000.00			When need arises
022	Protective Clothing & uniform		RFQ	116,000.00	180,000.00	1 Sept. 2022	30 Oct. 2022	When need arises
022	Chemicals, Insecticides and Pest Control		RFQ	8,000.00	8,000.00			When need arises
022	Nursery materials	1	RFQ	92,000.00	90,000.00	01 June 2022	31 July 2022	When need arises
022	Building Materials	1	RFQ	11,000.00	10,000.00			When need arises
022	Fertilizer and manure	1	RFQ	6,000.00	6,500.00			When need arises
022	Fuel	1	RFQ	18,000.00	18,000.00			When need arises
025	Plants (Shrubs and Trees)	1	RFQ		50,000.00			When need arises
027	Training consultants	2	RFQ	112,000.00	110,000.00			When need arises
103	Lawn Tractor and Kudu lawn	1	RFQ	150,000.00	280,000.00	01 June 2022	31 July 2022	
TOTAL					**984,500.00**			

		Annual Procurement Plan						
		FIXED ASSET MANAGEMENT						
Financial Year: 2022 - 2023								
Public Entity: Ministry of Works and Transport								
1	**2**	**3**	**4**		**5**	**6**	**7**	**8**
Serial number	**Description**	**Quantity +-**	**Procuremnt Me**	**Budget**	**Estimated Value**	**Scheduled Dat**	**Scheduled Date**	**Remarks**
23040210101	Subsistence and travel allowance & air tickets	As per requ	RFQ/IQ/EPE	258,000.00	258,000.00	**From April 202**	**Various**	**Three (3) Working days**
23040222500	Computer Suppliers/Stationery	-3	EPE/IQ/RFQ	9,000.00	9,000.00	2022-2023	2022-2023	When needs arise
23040222800	General Office Supplie	100	EPE/IQ/RFT	114,000.00	114,000.00	2022-2023	2022-2023	When needs arise
23040223600	Photocopy Suppliers	30	EPE/IQ/RFQ	30,000.00	30,000.00	2022-2023	2022-2023	When needs arise
23040240100	Courier Charges	10	EPE	10,000.00	10,000.00	2022-2023	2022-2023	When needs arise
23040240300	Water and Sewerage Charges Electricity		NCS/EPE	2,166,000.00	2,166,000.00	2022-2023	2022-2023	When needs arise
23040241100	Refuse Removal	12 months	NCS/EPE	456,000.00	456,000.00	2022-2023	2022-2023	When needs arise
23040241400	Other (Rates & Taxes)		NCS/EPE	60,498,000.00	60,498,000.00	2022-2023	2022-2023	When needs arise
23040260100	Property Rental		NCS/EPE	73,720,000.00	73,720,000.00	2022-2023	2022-2023	When needs arise
23040270100	Training Courses, Symposium & Workshops	5	EPE/IQ/RFQ	470,000.00	470,000.00	2022-2023	2022-2023	When needs arise

23040273400	Other: (Subdivision of Land, consolidation, rezoning of land as well as convincing fees)	6	IQ/RFQ		-			
TOTAL					**137,731,000.00**			

GOVERNMENT STORES

Financial Year: 2022/2023

Division: Centralized Services (Government Stores)

(Cleaning Material)

1	2	3	4		5	6	7	8
Serial Number	Description (includes packages, lots if	Quantity	Procurement Method	Budget	Estimated Value	Scheduled Date for	Scheduled date for Award of	Remarks
1	Air Freshener Deodorants Spray 750ml	15 boxes of 24	Request for Sealed Quotation		3 500.00	Quarterly	Quarterly	Cleaning material needed for office use as soon as possible
2	Bags Refuse Black Long Packed	50pkts of 20	"		413.50	"	"	"
3	Bleaching Agent Jik 750ml	45 bottles	"		769.40	"	"	"
4	Brooms sweeping with handle	28	"		1 332.00	"	"	"
5	Brush Toilet Plastic	12	"		188.84	"	"	"
6	Detergent Heavy Duty Handy Andy (25lt)	7 containers			1 467.15	"	"	"
7	Dust pan	5	"		262.05	"	"	"
8	Musk Dust	50boxes of 20	"		3 462.50	"	"	"
9	Furniture Polish Spray Mr. Min	7 boxes of 20	"		2 037.60	"	"	"
10	Deodorant Blocks	17 boxes of 50	"		2 140.78	"	"	"
11	Mops Floor with handles	14	"		511.70	"	"	"
12	Plastic Hand Gloves	82			998.96	"	"	"
13	Dish Wash 25lt	21containe	"		4 474.53	"	"	"
14	Soap Hand Toilet General 500g	200	"		300.00	"	"	"

Division: Centralized Services (Government Stores)
(Office Stationery)

1	2	3	4		5	6	7	8
Serial Number	Description (includes packages, lots if	Quantity	Procurement Method		Estimated Value	Scheduled Date for	Scheduled date for Award of	Remarks
30	Envelopes E6	8boxes	EPE		1 400.00	Quarterly	Quarterly	Stationery needed for office use as soon as possible.
31	Envelopes E3	14 boxes	"		2 726.00	"	"	"
32	Handing and Taking Over Forms	200	"		132.00	"	"	"
33	Inventory Sheet	7	"		160.31			
34	Store Issue and Receipt Voucher Register	7	"		220.22	"	"	"
35	File Lever Arch	250 files	"		2 500.00	"	"	"
36	Lead Extension 5m	15	Small Value procurement		1 050.00	"	"	"
37	Main Register	400	EPE		356.00	"	"	"
38	Maker Pens Permanent	14 Boxes	"		980.60	"	"	"
39	Official Trip Authority Books	14 books	"		698.04	"	"	"
40	Photocopy Paper A4	50 boxes	"		14 125.00	"	"	"
41	Kit Issue Book	7	"		463.50	"	"	"
42	Purchase Order Form	15 boxes	"		9 500.00	"	"	"

Division: Centralized Services (Government Stores)
(Cleaning Material)

1	2	3	4		5	6	7	8
Serial Number	Description (includes packages, lots if	Quantity	Procurement Method		Estimated Value	Scheduled Date for	Scheduled date for Award of	Remarks
15	Gloves PV H/D Gloves Yellow	20 20	Open Advertisement		1 300.00 700.00	Quarterly	Quarterly	Cleaning material
16	Pine Gel 25lt	15	"		3 600.00	"	"	"
17	Paper Toilet 2ply	70pkts of 48	"		14 000.00	"	"	"
18	Dish Wash 5 Lt	30	"		3 500.00	"	"	"
19	Dispenser Hand Soap 5Lt	20	"		2 940.00	"	"	"
20	Soap Hand Liquid 5Lt	10	"		1 068.40	"	"	"
21	Insecticide Spray	24	"		372.16	"	"	"
22	Mutton Cloth	14	"		138.00	"	"	"
23	Domestos	60	"		1 434.20	"	"	"
24	Polish Floor Liquid 5Lt	3	"		250.00	"	"	"
25	Disinfectant 25Lt	7	"		2 000.00	"	"	"
26	Dust Feather Short	20	"		700.00	"	"	"
27	Dust Feather Long	20	"		860.00	"	"	"
28	Bags Refuse Green Long Packed	50pkts of 20	"		800.00	"	"	"
29	Sanitiser 5L	20	"		2000.00	"	"	"
			TOTAL =		**57 521.77**			

Division: Centralized Services (Government Stores)
(Office Stationery)

1	2	3	4		5	6	7	8
Serial Number	Description (includes packages, lots if	Quantity	Procurement Method		Estimated Value	Scheduled Date for	Scheduled date for Award of	Remarks
43	Internal Requisition Form	70 pads	Execution by Public Entity		300.00	Quarterly	Quarterly	Stationery needed for office use as soon as possible.
44	Stapling Machine 20cm	13	"		460.00	"	"	"
45	Calculator Normal	18	"		1 050.00	"	"	"
46	Staples 26/4	120 boxes	"		1 200.00			
47	Staples Heavy Duty	7	"		1 350.00	"	"	"
48	Photocopy Paper Yellow A4	14 reams	"		1 100.00	"	"	"
49	Writing Pads	10 pads	"		250.40	"	"	"
50	Loan Register Form	14 pads			125.58	"	"	"
51	Requisition for Expenditure	70	"		1 160.80	"	"	"
52	Receipt Voucher Register	30	"		27.60	"	"	"
53	Log Summary	3	"		147.87	"	"	"
54	Key Control Register	500	"		200.00	"	"	"
55	Issue Voucher Register	30	"		18.90	"	"	"
56	Rulers 30 cm	20	"		40.00	"	"	"
57	Kit Issue Book	7	"		370.50	"	"	"
58	Dividing Sheet Plain	100	"		500.00	"	"	"

Division: Centralized Services (Government Stores)
(Office Stationery)

1	2	3	4		5	6	7	8
Serial Number	Description (includes packages, lots if	Quantity	Procurement Method		Estimated Value	Scheduled Date for	Scheduled date for Award of	Remarks
59	Face Value Form	80	Execution by Public Entity		120.00	Quarterly	Quarterly	Stationery needed for office use as soon as possible.
60	Attendance Register	36	"		800.00	"	"	"
61	Application Form for Leave	70	"		610.00	"	"	"
62	Buff Tape	180	"		950.30	"	"	"
63	Envelopes E10	4 boxes	"		820.00	"	"	"
64	Counter Books	400	"		172.00			
65	Carbon papers	13 packets	"		960.00			
66	Auction Buyer Cards Board Pastel A4 PK T50 160GR. (Green, Pink, Red, White and Yellow	11	Small value Procurement		2 300.00	"	"	"
67	Subject Files	1000	EPE		1 300.00	"	"	"
68	Batteries 1.5volts (AAA)	134	"		350.00	"	"	"
69	Adapter 6 way	14	"		1 420.00	"	"	"
70	Continuous Papers for orders	2	"		500.00	"	"	"
71	Official Trip Authority Books	14 books	"		550.04			

Division: Centralized Services (Government Stores)
(Office Stationery)

1	2	3	4		5	6	7	8
Serial Number	Description (includes packages, lots if	Quantity	Procurement Method		Estimated Value	Scheduled Date for	Scheduled date for Award of	Remarks
72	Continuous Computers invoice Paper	10	EPE		10 176.30	Quarterly	Quarterly	Stationery needed for office use as soon as possible.
73	Speakers Loud (Big) for Auction	1	Small value Procurement		2 022.48	"	"	"
74	Batteries VG	10	"		150.00	"	"	"
75	Arthine EK100 Marker Thick Chisel Points (Black) for Auction	50	"		100.00	"	"	"
76	Paper Sticker Sheets - for Auction	20 Rims	"		150.00	"	"	"
77	Pen ballpoint Super black	70 pack	"		1 200.00	"	"	"
78	Pen ballpoint Super Red	40 pack	"		1 050.00	"	"	"
79	Pencils	30 pack	"		630.00	"	"	"
80	Eraser	15	"		35.00	"	"	"
81	Photocopy Paper A4	50 boxes	"		14 125.00	"	"	"
82	National Flag	6	"		540.00	"	"	"
83	AU Flag	6	"		550.00	"	"	"
84	Flag Poles	6	"		860.00	"	"	"
			TOTAL =		**85 054.44**			

Division: Centralized Services (Government Stores)
(Cartridges)

1	2	3	4		5	6	7	8
Serial Number	Description (includes packages, lots if	Quantity	Procurement Method		Estimated Value	Scheduled Date for	Scheduled date for Award of	Remarks
85	Cartridge HP Color L/Jet CP5525 CE271A (Blue)	2	Request for Sealed Quotation (RFQ)		8 000.00	When needed	When needed	Cartridges needed for office use as soon as possible.
86	Cartridge HP Color L/Jet CP5525 CE272A (Yellow)	2	"		8 000.00	"	"	"
87	Cartridge HP Color L/Jet CP5525 CE273A (Pink)	1	"		4 000.00	"	"	"
88	Cartridge HP Color L/Jet CP5225 CE741A (Blue)	5	"		7 300.00	"	"	"
89	Cartridge HP Color L/Jet CP5225 CE740A (Black)	3	"		4 300.00	"	"	"
90	Cartridge HP Color L/Jet CP5225 CE742A (Yellow)	5	"		7 300.00	"	"	"
91	Cartridge HP Color L/Jet CP5225 CE743A (Pink)	5	"		6 000.00	"	"	"
92	Epson Printer Fx-890 II	11	"		10 000.00	"	"	"
93	HP Printer L/Jet P3005d	6	"		5 700.00	"	"	"

Division: Centralized Services (Government Stores)
(Cartridges)

1	2	3	4		5	6	7	8
Serial Number	Description (includes packages, lots if	Quantity	Procurement Method		Estimated Value	Scheduled Date for	Scheduled date for Award of	Remarks
94	Cartridge HP L/Jet Q7551-51A Black	9	Request for Sealed Quotation (RFQ)		10 000.00	When needed	When needed	Cartridges needed for office use as soon as possible.
95	Cartridge HP L-Jet 80A-CF280A Black	3	"		3 300.00	"	"	"
96	Cartridges for Brother Printer DR340 CL Black KTN 348K	2	"		2 900.00	"	"	"
97	Cartridge HP 05A	2	"		2 100.00	"	"	"
98	Cartridge HP 305A	7	"		6 350.00	"	"	"
99	Cartridge HP 64A	4	"		2 400.00	"	"	"
100	Cartridge Fax Machine Brother TN2280	1	"		1 600.00	"	"	"
101	Cartridge HP L/Jet 1022	3	"		3 000.00	"	"	"
102	Cartridge Cannon Fx10	3	"		3 000.00	"	"	"
103	Cartridge Samsung M40 Fax Machine Black	1	"		1 400.00	"	"	"

Division: Centralized Services (Government Stores)
(Cartridges)

1	2	3	4		5	6	7	8
Serial Number	Description (includes packages, lots if	Quantity	Procurement Method		Estimated Value	Scheduled Date for	Scheduled date for Award of	Remarks
104	Cartridge HP L/Jet W2410A/216A	1	Request for Sealed Quotation		2 500.00	Quarterly	When needed	Cartridges needed for office use as soon as possible.
105	Brother TN 3350 Tonner	1	"		1 200.00	"	"	"
106	Cartridge HP L/Jet Black Q5456A	3	"		3 180.00	"	"	"
107	Cartridge L/Jet Black CF410A	3	"		3 180.00	"	"	"
108	Cartridge L/Jet Cyan CF411A	3	"		3 180.00	"	"	"
109	Cartridge L/Jet Magenta CF413A	3	"		3 180.00	"	"	"
110	Cartridge L/Jet CF412A	3	"		3 180.00	"	"	"
111	Cartridge Olivet TK-435-2200MF	1	"		1 800.00	"	"	"
112	Cartridge HP L/Jet PRO CF283A Fax	1	"		1 170.00	"	"	"
113	HP CF 400A Black Cart	1	"		2 500.00	"	"	"
114	HP CF 401A Cyan Cart	1	"		2 500.00	"	"	"
115	HP CF 402A Yellow Cart	1	"		2 500.00	"	"	"
116	HP CF 403A Magenta Cart	1	"		2 500.00	"	"	"

117	Multi-Functional 4 in one Fax/ Copy Machine	7	“		26 000.00			

Division: Centralized Services (Government Stores)
(Cartridges)

1	2	3	4		5	6	7	8
Serial Number	Description (includes packages, lots if	Quantity	Procurement Method		Estimated Value	Scheduled Date for	Scheduled date for Award of	Remarks
118	Epison dfx ribbon	6	Request for Sealed Quotation		5 000.00	Quarterly	When needed	Cartridges needed for office use as soon as possible.
119	Cartridge HP L/Jet W2210A	1	"		1 500.00	As soon as possible	As soon as possible	"
120	Cartridge HP L/Jet W2211A	1	"		1 500.00		"	"
121	Cartridge HP L/Jet W2212A	1	"		1 500.00	"	"	"
122	Cartridge HP L/Jet W2213A	1	"		1 500.00	"	"	"
123	Canon Cartridge 737 Scanner	4	"		5 400.00	"	"	"
124	Cartridge HP L/Jėt 600 M603- 90A	1	"		2 000.00	"	"	"
125	Cartridge HP Color L/Jet CP5525 CE270A (Black)	2	"		4 000.00	"	"	"
126	New Printers	15	"		22 884.90	"	"	"
127	Paper Shredder Machine	1	"		1 034.28	"	"	"
128	New Computers	15	"		30 000.00	"	"	"
129	New Telephones	30	"		3 000.00	"	"	"

Division: Centralized Services (Government Stores)
(Cartridges)

1	2	3	4		5	6	7	8
Serial Number	Description (includes packages, lots if	Quantity	Procurement Method		Estimated Value	Scheduled Date for	Scheduled date for Award of	Remarks
130	Cartridge Brother BK TN-BK	1	Request for Sealed Quotation		2 000.00	Quarterly	When needed	Cartridges needed for office use as soon as possible.
131	Cartridge Brother C TN-C	1	"		2 000.00	As soon as possible	As soon as possible	"
132	Cartridge Brother M TN-M	1	"		2 000.00	"	"	"
133	Cartridge Brother Y TN-Y	1	"		2 000.00	"	"	"
			TOTAL =		**242 539.18**			

Division: Centralized Services (Government Stores)
(Tools)

1	2	3	4		5	6	7	8
Serial Number	Description (includes packages, lots if	Quantity	Procurement Method		Estimated Value	Scheduled Date for	Scheduled date for Award of	Remarks
134	Bucket Concrete/ Galvanized	6	Small Value Procurement		1832.46	Quarterly	Quarterly	Tools needed for office use as soon as possible.
135	Fork Digging	2	"		403.58	"	"	"
136	Lockers 1 Door	5	"		883.20	"	"	"
137	Rake Steel 14 teeth	14	"		129.72	"	"	"
138	Rake Plastic	5	"		146.60	"	"	"
139	Wheel Barrow Concrete	2	"		1 607.66	"	"	"
140	Scissor Tree Cutter	2	"		1 609.96	"	"	"
141	Spade	1	"		143.69	"	"	"
142	Fencing Plier M55 (300mm)	1	"		277.09	"	"	"
143	Screwdrivers Flat	2	"		33.02	"	"	"
144	Screwdrivers Flat Fillips (Star)	2	"		101.10	"	"	"
145	Spanner Assorted No 13 - 50	1 each	"		195.57	"	"	"
146	Wheel Barrow Flat	1	"		782.00	"	"	"
147	Slashers	6	"		300.00	"	"	"
148	Panga	6	"		500.00	"	"	"
			TOTAL =		**7 110.00**			

Division: Centralized Services (Government Stores)
(Medicine)

1	2	3	4		5	6	7	8
Serial Number	Description (includes packages, lots if	Quantity	Procurement Method		Estimated Value	Scheduled Date for	Scheduled date for Award of	Remarks
149	Cottons Small Roll in Large Bags	7	Small Value Procurement		N$700.00	Quarterly	Quarterly	Medicine needed for office use as soon as possible.
150	Cotton Roll	7	"		450.00	"	"	"
151	Panado	7	"		280.00	"	"	"
152	Savlon	7	"		500.00	"	"	"
153	Betadine	7	"		700.00	"	"	"
154	Bandage Clips	7 packets	"		700.00	"	"	"
155	Bandage Crepe 100mm	5	"		360.00	"	"	"
156	Bandage Crepe 50mm	5	"		270.00	"	"	"
157	Bandage	10	"		600.00	"	"	"
			TOTAL =		**3 860.00**			

Division: Centralized Services (Government Stores)
(Refreshment)

1	2	3	4		5	6	7	8
Serial Number	Description (includes packages, lots if	Quantity	Procurement Method		Estimated Value	Scheduled Date for	Scheduled date for Award of	Remarks
158	Beacon Krist Ass.	10	Informal Quotations		659.90	Quarterly	Quarterly	Refreshment needed for office use.
159	Endearments	13	"		168.87	"	"	"
160	Lays Chips	5	"		77.45	"	"	"
161	Marathon White Sugar 5kg	3 pk	"		236.97	"	"	"
162	Mini Chedd Biscuits Ass.	7	"		209.93	"	"	"
163	Mineral Water 500ml	504	"		3 175.20	"	"	"
164	Kipps Ass.	8	"		203.92	"	"	"
165	Five Roses Tagged Tea	4	"		199.96	"	"	"
166	Cremora Coffee Creamer	3	"		119.97	"	"	"
167	Marathon Sugar Brown 5kg	5	"		384.95	"	"	"
168	Bakers Tennis	5	"		94.95	"	"	"
169	Butter Toffee Sweets	2	"		39.98	"	"	"
170	Minute Maid Ass.	60	"		600.00	"	"	"
171	Nammilk Full Cream 1L	4 boxes of 6	"		439.92	"	"	"
172	Peanuts & Raisons	3	"		119.97	"	"	"
173	4UZ Chew Fruity Sweets	7	"		272.93	"	"	"

Division: Centralized Services (Government Stores)
(Refreshment)

1	2	3	4		5	6	7	8
Serial Number	Description (includes packages, lots if	Quantity	Procurement Method		Estimated Value	Scheduled Date for	Scheduled date for Award of	Remarks
174	Bakers Strawberry	10	Informal Quotations		269.9	Quarterly	Quarterly	Refreshment needed for office use.
175	Liquid Fruit Ass.	150	"		1 663.50	"	"	"
176	Bonaqua Mineral Water Still	100	"		789	"	"	"
177	Choice Ass. Biscuts	2	"		55.98	"	"	"
178	Pyotts Biscuits Ass.	6	"		140.94	"	"	"
179	Riccofee Caffeine Free	1	"		119.99	"	"	"
180	Riccofee	6	"		479.94	"	"	"
181	Cool drinks	10	"		70	"	"	"
182	Rooibos Tea 200g	6	"		281.94	"	"	"
183	Jacobs Kronurg Coffee	4	"		280	"	"	"
184	Cappuccino	4	"		320	"	"	"
185	Water Dispensers	10	"		1800	"	"	"
186	Appletiser 330 ml	72	"		798.48	"	"	"
187	Fresh Milk 1L	6	"		116.95	"	"	"
189	Snacks	10	"		399.9	"	"	"
190	Sugar 5kg white	2	"		143.9	"	"	"
191	Sugar 5kg Brown	4	"		283.8	"	"	"

Division: Centralized Services (Government Stores)
(Refreshment)

1	2	3	4		5	6	7	8
Serial Number	Description (includes packages, lots if	Quantity	Procurement Method		Estimated Value	Scheduled Date for	Scheduled date for Award of	Remarks
192	Jacob Kronurg Coffee 200g	4	Informal Quotations		479.8	Quarterly	Quarterly	Refreshment needed for office use.
193	Bakers Eat-Sum-Mor	15	"		344.85	"	"	"
194	Bakers Nutti Krust	13	"		350.87	"	"	"
195	Jacob Kronurg Coffee 200g	4	"		479.80	"	"	"
			TOTAL =		**16 681.41**			

Division: Centralized Services (Government Stores)
(Protective Clothing)

1	2	3	4		5	6	7	8
Serial Number	Description (includes packages, lots if	Quantity	Procurement Method		Estimated Value	Scheduled Date for	Scheduled date for Award of	Remarks
196	Suit Mechanic	48	Open Advertisement Bids		6 196.08	6/10/2020	8/12/2020	Protective/Shoes Clothing needed for office use.
197	Dust Coats Khaki	24	"		4 137.12	"	"	"
198	Boots Leather Black and Brown	30	"		3 000.00	"	"	"
199	Gum Boots	7	"		800.00	"	"	"
			TOTAL =	**315 0000.00**	**14 133.20**			

Division: Centralized Services (Government Stores)
(Vehicles & Forklifts) - Trade Account

1	2	3	4		5	6	7	8
Serial Number	Description (includes packages, lots if	Quantity	Procurement Method		Estimated Value	Scheduled Date for	Scheduled date for Award of	Remarks
200	Forklift Battery Industrial type	1	NCS		1 300.00	When required	When required	Batteries, Tyres, Service & Repair
201	Batteries for 3 Tone forklift	5	"		6 500.00	"	"	"
202	Batteries for 10 Tone forklift	1	"		1 300.00	"	"	"
203	Service & Repair of 10 Tone Forklift (Whk Stores)	1	"		19 143.22	"	"	"
204	Service & Repair of 3 Tone Forklift (Whk Stores)	1	"		11 417.86	"	"	"
205	Service & Repair of 3 Tone Forklift (Rundu Stores)	1	"		9 341.79	"	"	"
206	Service & Repair of 3 Tone Forklift (Katima Stores)	1	"		6 405.43	"	"	"
207	Service & Repair of 3 Tone Forklift (Ondangwa Stores)	1	"		5 368.54	"	"	"
208	Service & Repair of 3 Tone Forklift (Keetmanshop Stores)	1	"		11 417.86	"	"	"

Division: Centralized Services (Government Stores)
(Vehicles & Forklifts) - Trade Account

1	2	3	4		5	6	7	8
Serial Number	Description (includes packages, lots if	Quantity	Procurement Method		Estimated Value	Scheduled Date for	Scheduled date for Award of	Remarks
209	Service & Repair of Government Stores Fleet	7	Direct Procurement		28 000.00	When required	When required	Batteries, Tyres, Service & Repair needed for office of
210	Tyres for 3 Tone Forklift (Whk)	28	"		9 338.00	"	"	"
211	Tyres for 10 Tone Forklift (Whk)	6	"		4 200.00	"	"	"
212	Service & Repair of 3 Tone Forklift (Otjiwarongo Stores)	1	"		8 000.00	"	"	"

213	Renewal of Vehicle and Forklift Licences - Payments	14			28 000.00	"	"	"
214	Pool Vehicles		"		94 000.00	"	"	"
			TOTAL =		**171 538.00**			

Division: Centralized Services (Government Stores)
(Renovations and Service and Installation of Air-conditioners) - Development Budget

1	2	3	4		5	6	7	8
Serial Number	Description (includes packages, lots if	Quantity	Procurement Method		Estimated Value	Scheduled Date for	Scheduled date for Award of	Remarks
215	Re-building of burned down building of		Maintenance (EPE)		100 000.00	When Required	When Required	Re-building of
			TOTAL =		**100 000.00**			

Division: Centralized Services (Government Stores)
(Operational Equipment and Office Equipment)

1	2	3	4		5	6	7	8
Serial Number	Description (includes packages, lots if	Quantity	Procurement Method	Budget	Estimated Value	Scheduled Date for	Scheduled date for Award of	Remarks
216	Water Purifier (Admin)	1	Open Advertisement Bids		16 000.00	When Required	When Required	Operational Equipment and Office Equipment needed for office use
217	Service and Repair of Printers and Fax Machines		"		7 000.00	"	"	"
			TOTAL =	**20000**	**23000.00**			

Division: Centralized Services (Government Stores)
(Bids)

1	2	3	4		5	6	7	8
Serial Number	Description (includes packages, lots if	Quantity	Procurement Method		Estimated Value	Scheduled Date for	Scheduled date for Award of	Remarks
218	Supply and Delivery of Miscellaneous furniture	Ordered on Request	ONB		30 000 000.00	15/06/2022	11/8/2022	Stock for O/M/As
219	Supply and Delivery of Container Cardboards	Ordered on Request	ONB		10 000 000.00	15/06/2022	11/8/2022	Stock for O/M/As
220	Supply and Delivery of Refuse Bags	Ordered on Request	ONB		10 000 000.00	15/06/2022	11/8/2022	Stock for O/M/As
221	Supply and Delivery of School Stationery and Exercise Books	Ordered on Request	ONB		10 000 000.00	15/06/2022	11/8/2022	Stock for O/M/As
222	Supply and Delivery of Hardware and Electrical Appliances	Ordered on Request	ONB		3 000 000.00	15/06/2022	11/8/2022	Stock for O/M/As
223	Request for Sealed Quotations	Ordered on Request	RFQ		6 500 000.00	Quarterly	When is needed	Stock for O/M/As
			TOTAL =		**69 500 000.00**			

RESPOSIBILITY	DESIGNATION	NAME	SIGNATURE
Annual Plan Compiled by:	Head: Procurement	Ms Suama Mhinge	26/07/22
Verification of Funds	Financial Advisor 27.07.2022	Mr Chris Mungandjela	
Plan Recommended by:	Chairperson: Procurement Committee	Mr Jonas Sheelongo	
Plan Approved by:	Executive Director	Ms Esther N. Kaapanda	28.07.2022

MINISTRY OF WORKS AND TRANSPORT
2022 -07- 2 8
EXECUTIVE DIRECTOR