



REPUBLIC OF NAMIBIA

MINISTRY OF INFORMATION AND COMMUNICATION TECHNOLOGY

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Windhoek,
NAMIBIA

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REQUIREMENTS TO OBTAIN A MEDIA CARD

- Practicing journalists, freelancers or interns working for a registered media house (please take note that for interns, the card is only valid for the duration of their internship);
- Complete the Media Card application form, available online on the MICT website and at all MICT Regional Offices;
- If you are a foreign media practitioner, you must stay in Namibia for more than 3 weeks to qualify for a media card.

The following documents should be attached:

- Certified copy of ID / Passport;
- Employment confirmation letter;
- One (1) passport photo;
- Certified copy of a Work permit / Visa (to be submitted by all media practitioners who are not citizens of the Republic of Namibia);
- For applicants outside Windhoek who are unable to collect their media cards in person, arrangements should be made with their Editors/Supervisors to come to MICT and collect the cards on their behalf;
- If the media card is lost, a police declaration should accompany the application for one to get a new media card;
- Media practitioners who change employment must return the media card to the MICT;
- Employers should also inform the Ministry if a journalist is no longer in their employment so that the Ministry can update the database.
- A new media card will only be issued once the old card has been returned to MICT

Benefits of having a media card:

- Identification of media practitioners in the field;
- Issued to registered and operating journalists and interns;

- Added to MICT media contact list to receive information/news releases and other news updates

For more information, please contact the following personnel:

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