



REPUBLIC OF NAMIBIA

---

## MINISTRY OF INFORMATION AND COMMUNICATION TECHNOLOGY

---

Private Bag 13344  
WINDHOEK  
NAMIBIA

OFFICE OF THE EXECUTIVE DIRECTOR

Tel: (+264-61) 283 2386/7  
Fax: (+264-61) 251297  
Email: [ED-Office@mict.gov.na](mailto:ED-Office@mict.gov.na)

**Procurement Ref No: NCS/ONB/16 - 01/2024**  
**Hiring of Twenty-Five (25) Photocopy Machines**

**MINISTRY OF INFORMATION AND COMMUNICATION TECHNOLOGY**  
**TRUST BUILDING, INDEPENDENCE AVENUE (2<sup>nd</sup> FLOOR)**

**PRIVATE BAG 13344**  
**WINDHOEK, NAMIBIA**

| Tel: +264 61 283 9111 | Fax: +264 61 230 170  
| Email: [PMU@mict.gov.na](mailto:PMU@mict.gov.na)  
| Website: [www.mict.gov.na/procurement](http://www.mict.gov.na/procurement)

**Executive summary for the Hiring of Twenty-Five (25) Photocopy Machines**

**Procurement Ref No: NCS/ONB/16 - 01/2024**

- 1. Scope of Contract:** Hiring of twenty-five (25) photocopy machines
- 2. Procurement method used:** Open National Bid
- 3. Date of Invitation of Bids:** 17 September 2024
- 4. Closing date for submission of bids:** 28 October 2024
- 5. Date and place of opening of bids:** 28 October 2024 at 10H30, Trust Building, 2<sup>nd</sup> Floor.
- 6. Number of bids received by closing date:** Nine (09)
- 7. Responsiveness of bids:** 01

| BIDDER' S NAME                       | PRICING AT BID<br>OPENING N\$ | RESPONSIVE<br>OR NOT<br>RESPONSIVE<br>(YES/ NO) | REASONS WHY BID IS NOT RESPONSIVE  |
|--------------------------------------|-------------------------------|---|--|
| Green Enterprise Solutions (Pty) Ltd | N\$6 851 935.98               | No  | Bidder did not provide a written undertaking on the company letterhead that the salaries and wages payable to the personnel in respect of this bid are compliant to the relevant laws. |
| Nashua Namibia                       | N\$5 027 612.28               | No  | Bid amount was out of the 15% average cost estimate range ( <b>≥15%≤</b> )   |
| Hash Procurement                     | N\$3 823 200.00               | No  | Bidder omitted one (1) photocopy machine in their quotation.   |
| Namibia Technology Solution          | N\$5 313 326.09               | No  | Bidder did not provide a written undertaking on the company letterhead that the salaries and wages payable to the personnel in respect of this bid are compliant to the relevant laws. |
| Canocopy (Pty) Ltd                   | N\$6 708 600.00               | No  | Bidder did not score 70% or above at technical evaluation phase.   |
| S&S Consulting Services              | N\$4 538 268.00               | No  | Bidder did not score 70% or above at technical evaluation phase.   |
| Optagon Investment cc                | N\$4 367 520.00               | No  | Bidder did not follow the specifications by quoting something completely different.  |
| Bluesky Technologies CC              | N\$4 955 580.00               | No  | Bidder did not provide a written undertaking on the company letterhead that the salaries and wages payable to the personnel in respect of this bid are compliant to the relevant laws. |
| G-Tech Office Equipment CC           | N\$4 221 612.00               | Yes   | Responsive   |

8. Best Evaluated Bid is: **G-Tech Office Equipment CC** at an amount of  
**N\$ 4 221 612.00**

Audrin Mathe  
**EXECUTIVE DIRECTOR**





REPUBLIC OF NAMIBIA

---

## MINISTRY OF INFORMATION AND COMMUNICATION TECHNOLOGY

---

Private Bag 13344  
Windhoek  
Namibia

Tel: (+264-61) 283 2386/7  
Fax: (+264-61) 251 297  
Email: ED-Office@mict.gov.na

Enquiries : [PMU@mict.gov.na](mailto:PMU@mict.gov.na)

14 February 2025

### NOTICE FOR SELECTION OF AWARD (Section 55(4) of Act) (Regulation 38(1))

#### PART A - NOTICE TO BIDDER SELECTED FOR AWARD

**From:** Ministry of Information and Communication Technology  
P.O. Box 13344, Windhoek  
Independence Ave  
Trust Building, Windhoek

**To:** G-Tech Office Equipment CC  
P.O. Box 40012  
Windhoek  
[g.gtech@iway.na](mailto:g.gtech@iway.na)  
+264 61 257 510

**BID REFERENCE NO: NCS/ONB/29 - 51/2024**

#### **Executive summary for the Hiring of Twenty-Five (25) Photocopy Machines**

Kindly note that in terms of Section 55 of the Public Procurement Act, (Act No. 15 of 2015) as amended and Regulation 38(1) of the Public Procurement Regulations (PPA), you have been selected for the award of the procurement contract referred to herein.

- a) You are informed that in the absence of any application for review of the selection for the award referred to in paragraph (a) within seven (7) days of this notice the Ministry of Information and Communication Technology will award the contract to you.
- b) The period of seven (7) days referred to in paragraph (b) starts on **17 February 2025** and ends on **25 February 2025**.

**PART B - NOTICE TO THE BIDDERS NOT SELECTED FOR AWARD**

| NO. | BIDDERS                              | ADDRESS   |
|-----|--------------------------------------|---|
| 1.  | Green Enterprise Solutions (Pty) Ltd | P.O. Box 23719<br>Katutura<br>Windhoek<br><a href="mailto:sales@green.com.na">sales@green.com.na</a>  |
| 2.  | Nashua Namibia                       | P.O. Box 22185<br>20 Hosea Kutako Drive<br>Windhoek<br>0613206111   |
| 3.  | Hash Procurement                     | P.O. Box 32151<br>Pioneers Park<br>Windhoek<br>0811499488<br><a href="mailto:hashprocurement@yahoo.com">hashprocurement@yahoo.com</a>                       |
| 4.  | Namibia Technology Solution          | P.O. Box 91072<br>Klein Windhoek<br><a href="mailto:info@namtech.com.na">info@namtech.com.na</a>  |
| 5.  | Canocopy (Pty) Ltd                   | P.O. Box 2119<br>8 B Parsons Road<br>Windhoek<br>0816563072<br><a href="mailto:info@ricoh.com.na">info@ricoh.com.na</a>                                     |
| 6.  | S&S Consulting Services              | P.O. Box 61211<br>Windhoek<br><a href="mailto:info@ssconsultings.com.na">info@ssconsultings.com.na</a>  |
| 7.  | Optaqon Investment cc                | P.O. Box 26994<br>763 otjwdombo street<br>Windhoek 081 604 9890<br>Windhoek<br><a href="mailto:Optaqoninvestment@gmail.com">Optaqoninvestment@gmail.com</a> |
| 8.  | Bluesky Technologies CC              | P.O. Box 25987<br>Komasdal<br>Windhoek<br><a href="mailto:info@bleskyask.com">info@bleskyask.com</a>  |

- a) The criteria used to select for the award of the bidders referred to in PART A is as set out in the bid document reference number **NCS/ONB/29 - 51/2024**.
- b) Kindly note that if you are not satisfied with the selection for the award made by the public entity, you may make an application for the review of the selection made within 7 days of this notice, and in the absence of an application for review, the Ministry of Information and Communication Technology will award the contract to the bidder referred to in PART A.
- c) The period of seven (7) days referred to in paragraph (b) starts at on **17 February 2025** and ends on **25 February 2025**.

  
Audrin Mathe  
**EXECUTIVE DIRECTOR**

